

MULTAN ELECTRIC POWER COMPANY

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No. 39501-26/Company Secy

Office of
The Company Secretary

Dated: 27-03-20

1. Mr. Akhlaq Ahmad Syed
House No.162, Street No. 73,
G-9/3, Islamabad.
2. Engr: Tahir Mahmood
Chief Executive Officer,
MEPCO Multan.
3. Mr. Khalid Masood Khan,
10-Green Lane, Zakaria Town
Bosan Road, Multan.
4. Mr. Saadullah Khan
House No.49/1, Street No.1, Phase-2 DHA
Lahore-54792.
5. Mr. Shaheryar Chishty,
CEO, Asia Pak Investments,
Daewoo Pakistan Building, Kalma Chowk
231-Feroze Pur Road Lahore.
6. Sheikh Fazal Elahi
President, Multan Chamber of Commerce & Industry
Shahrah-e-Aiwan-e-Tijarat-o-Sanat,
Near Kalma Chowk, Multan
7. Mr. Shafiq Ahmad Malik
Addl. Commissioner (Consolidation)
Multan.
8. Mr. Zaffar Abbas
Joint Secretary (Transmission),
Room No. 235 Ministry of Water & Power,
Islamabad.
9. Muhammad Anwer Sheikh,
Joint Secretary (CF-II), Govt of Pakistan
Finance Division Islamabad.

Sub:-MINUTES OF 155th BOD MEETING HELD ON 19-03-2020.

Enclosed please find herewith Minutes of 155th BOD Meeting held on 19-03-2020, (Thursday) at 10:00 AM in Board's Meeting Room, MEPCO HQ, Khanewal Road Multan, for information and necessary action please.

DA/as above


COMPANY SECRETARY MEPCO

Copy to:-

1. Finance Director, MEPCO Ltd Multan.
2. HR/Admn: Director MEPCO Ltd Multan.
3. General Manager (Tech) MEPCO Ltd Multan.
4. General Manager (Op) Distn: MEPCO HQ Multan.
5. Chief Engineer/CS Director MEPCO Ltd Multan.
6. Chief Engineer (T&G) MEPCO Ltd Multan.
7. Chief Engineer (Development) HQ Multan.
8. Chief Engineer (Planning) HQ Multan.
9. Chief Engineer (O&M) HQ Multan.
10. DG (IS) MEPCO HQ Multan.
11. Project Director Construction MEPCO HQ Multan.
12. Manager (Security) / Transport MEPCO Multan.
13. Manager Internal Audit, MEPCO HQ Multan.
14. Manager (L&L) MEPCO HQ, Multan.
15. Manager (MM) MEPCO HQ Multan.
16. Manager (Civil) MEPCO HQ Multan.
17. Addl: Manager (Public Relations) MEPCO HQ Multan.

For information with the request to provide compliance status on the decisions/directions of the Board meeting within week time positively.

MULTAN ELECTRIC POWER COMPANY

MINUTES OF 155TH BOD MEETING, HELD ON 19.03.2020 (THURSDAY) AT 10:00 AM IN BOARD'S MEETING ROOM, MEPCO HEAD QUARTER KHANEWAL ROAD MULTAN.

1.	Mr. Akhlaq Ahmad Syed	Chairman
2.	Engr. Tahir Mahmood	Director/CEO
3.	Mr. Zafar Abbas	Director (Through Video Link)
4.	Muhammad Anwar Sheikh.	Director (Through Video Link)
5.	Mr. Shaheryar Arshad Chishty	Director (Through Video Link)
6.	Mr. Saadullah Khan Director	Director (Through Video Link)
7.	Mr. Khalid Masood Khan	Director
8.	Shaikh Fazal Elahi	Director
9.	Mr. Shafique Ahmad Malik	Director
10.	Mr. Sajid Yaqoob	Company Secretary

Following MEPCO officers attended the Meeting on call.

1.	Mr. Jahangir Bhutta	Finance Director
2.	Mr. Abdul Sattar	G.M. (Technical)
3.	Mr. Muhammad Nawaz	Chief Engineer (P&E)
4.	Mr. Waqas Masood Amjad Chughtai	D.G (HR & Admn)

Meeting started under the Chairmanship of Mr. Akhlaq Ahmad Syed. Chairman noted the quorum and declared the meeting to be in order. Proceedings commenced with recitation of Verses from the Holy Quran by Mr. Akhlaq Ahmad Syed.

The Members and key management personnel declared that they are not directly or indirectly, concerned/interested in any contract or arrangement being considered in this Board meeting.

Following agenda items were presented to the Board, the resultant discussions and decisions of the BOD are narrated as under:-

Before start of regular Agenda for the meeting, the Company Secretary apprised the Board that consequent upon the Senior Selection Board held at PEPCO, there is change of Finance Director and Manager Internal Audit and the management desires to present the case for ratification of the Finance Director as Manager Internal Audit. While responding to a query of delayed or untimely presentation of the case, the DG (HR & Admin) apprised that ideally the matter should have been routed through Audit Committee of the Board, but as the promotion orders from PEPCO has been received one day before the Board meeting, so he requested the Board to condone the violation and requested to accord approval to present the case directly to the Board. The Chairman invited the comments of the members. The members unanimously resolved to condone the violation and acceded the request of DG (HR & Admin) to present the case direct to the Board as Agenda 0.

AGENDA ITEM NO. 0

Ratification of posting of Mr. Jahangir Bhutta as Finance Director MEPCO and assigning additional charge of the post of Manager Internal Audit to Muhammad Aftab Fazal Deputy Manager (CA).

The agenda was presented by DG (HR & Admin) apprising the Board that in pursuance of the recommendation of Senior Selection Board PEPCO during its meeting held on 27.01.2020, Mian Ansar Mahmood, Manager (Accounts/Finance) working as Finance Director, MEPCO (on current charge basis) has been promoted as Deputy General Manager (Finance) in BPS-20 and placed at the disposal of Chief Executive Officer, FESCO vide MD (PEPCO) WAPDA House, Lahore office order No. 2672-

81/MD/PEPCO/ GM (HR)/DCMP/SSB-20 dated 16.02.2020 as well as Mr. Jahangir Bhutta, Manager (CA) MEPCO holding the additional charge of Manager (Internal Audit), MEPCO has also been promoted as Deputy General Manager (Finance) in BPS-20 and placed at the disposal of Chief Executive Officer, MEPCO vide MD (PEPCO) WAPDA House, Lahore office order No. 2784-93/MD/PEPCO/GM(HR)/DCMP/SSB-20 dated 16.02.2020. Subsequently, he has been posted as Finance Director, MEPCO H/Q Multan vide this office order No. 185-G/17983-90 dated 18.03.2020 and Mr. Muhammad Aftab Fazal, Deputy Manager (CA) presently working as acting Manager (CP&C), MEPCO H/Qs Multan has been assigned the additional charge of the post of Manager (Internal Audit), MEPCO in addition to his own duties vide this office order No. 186-G/17991-97 dated 18.03.2020.

Continuing with his briefing, he stated that the case for recruitment against the post of Manager (IA) has already been sent to MD (PEPCO) WAPDA House, Lahore vide this letter dated 13.11.2019, which has been further forwarded to Ministry of Energy (Power Division) Islamabad for approval vide MD (PEPCO) WAPDA House, Lahore office letter dated 01.01.2020. The recruitment process will be initiated after receiving approval from Ministry of Energy (Power Division) Islamabad.

The Board was requested to ratify the posting of Mr. Jahangir Bhutta as Finance Director MEPCO and assigning additional charge of the post of Manager (Internal Audit) to Muhammad Aftab Fazal, Deputy Manager (CA) presently working as acting Manager (CP&C) in addition to his own duties till posting of regular incumbent.

Upon query of the Chairman, the DG (HR & Admin) apprised the Board that Mr. Jahangir Bhutta would be retiring in 3 months' time and the Selection Board at PEPCO will be held again possibly in October, 2020. The Chairman observed that the posting of Finance Director is only an adhoc arrangement as present incumbent will be retiring on 10th June, 2020. Keeping in view the statutory position of Finance Director, to ensure financial discipline of the Company and in compliance of Code of Corporate Governance Rules of SECP, it is necessary to have a permanent qualified Finance Director for the Company. The Company should make necessary arrangements for hiring of a permanent Finance Director/CFO of the Company as this position cannot be left open. He proposed that the management should immediately publish the advertisement in accordance with SECP guidelines under intimation to the Ministry of Energy for its information. He invited the comments all other members. All members unanimously agreed with the proposal. The Board resolved/directed as follows:-

Resolution

155-BOD-R1 RESOLVED that considering the request of D.G (HR & Admin), the Board accorded its approval for ratification of the posting of Mr. Jahangir Bhutta as Finance Director MEPCO and assigning additional charge of the post of Manager (Internal Audit) MEPCO H/Q Multan to Mr. Muhammad Aftab Fazal, Dy. Manager (CA) presently working as acting Manager (CP&C) MEPCO H/Qs Multan in addition to his own duties till posting of regular incumbent.

Direction

155-BOD-D1 Directed DG (HR & Admin) to publish an advertisement in accordance with SECP guidelines under intimation to Ministry of Energy (Power Division) for its information.

AGENDA ITEM NO. 1

Leave of absence of Honorable Members of BOD Meeting.

The Chairman of the Board noted that all the Members of Board of Director are available.

AGENDA ITEM NO. 2

To consider and confirm the minutes of the 154th BOD Meeting held on 18.02.2020.

Company Secretary apprised that the Minutes of 154th BOD Meeting held on 18.02.2020 dully endorsed by the Chairman BOD were circulated among all Board Members. The Chairman BOD

invited the attention of all Members for offering any reservation(s) / comments(s) regarding approval of the minutes.

Resolution

155-BOD-R2 There being no objection from the house, **RESOLVED** that the Minutes of 154th BOD Meeting held on 18.02.2020 be and is hereby confirmed as true record of the proceedings of the meeting.

AGENDA ITEM NO. 3

To consider and confirm the Circular Resolution No. 11/2019 dated 31.12.2019.

The Board was apprised that the agenda was presented by Company Secretary MEPCO that the matter regarding procurement of 500 mobile phones, on urgent basis was presented to the Members of the Board. After considering the matter, the Board passed the below detailed Circular Resolution.

“RESOLVED THAT considering the request of General Manager (Technical) recommendations of Bid Evaluation Committee, Procurement Committee as well as Audit Committee of the Board, approval be and is hereby accorded for procurement of 500 mobile phones model Samsung A20S @ Rs: 28,570/- per unit from M/s Telenor Pakistan (Pvt) Ltd. The Total cost of the procurement would be amounting to Rs: 14.28 Million (excluding GST) against Tender No. 263 opened on 20.08.2019”.

The Board was requested to confirm the above Circular Resolution.

Resolution

155-BOD-R3 **RESOLVED** that Circular Resolution No.11/2019 dated 31.12.2019 be and is hereby confirmed.

AGENDA ITEM NO.4

To consider and confirm the Circular Resolution No. 02/2020 dated 04.03.2020.

The Board was apprised that the agenda was presented by Company Secretary MEPCO regarding procurement of 15300 pair, on urgent basis was presented to the Members of the Board. After considering the matter, the Board passed the below detailed Circular Resolution.

RESOLVED THAT considering the request of General Manager (Technical) recommendations of Tender Evaluation Committee & Procurement Committee of the Board, approval for procurement of 15300 pair Linemen uniform @ Rs: 3310/- per pair from M/s Multi wear Garments amounting to Rs: 50.643 Million (excluding GST) against Tender No. 240 is hereby accorded”.

The Board was requested to confirm the above Circular Resolution

Resolution

155-BOD-R4 **RESOLVED** that Circular Resolution No.02/2020 dated 30.4.2020 be and is hereby confirmed.

AGENDA ITEM NO.5

Approval for matters relating to Procurement Committee.

i. Approval for appropriation / adjustment in quantities of distribution material in the approved procurement plan for the F/Y 2019-20 within the Budgetary Limit.

The Board was apprised that the agenda was presented by General Manager (Technical) in 24th Procurement meeting held on 13.03.2020. He apprised the Board that MEPCO BOD in its 153rd meeting held on 30.12.2019 approved the following revised annual procurement plan, detail as below:

Description	Actual Req: received from Field for F/Y 2019-20 (M)	Previous Approved Plan of F/Y 2019-20	Total Revised Plan for F/Y 2019-20	Difference w/r/t Actual Req: from Field
Distribution Material	13106.00	8346.00	14386.93	6040.93

As the field requirement still exists, tenders were floated against the following materials. The quantities of these material items will exceed the already approved procurement plan (on the basis of available budget), detail as below:

Sr. No.	Name of item	Qty approved in Revised Plan	Qty to be procured in available budget	Qty Already Procured	This Tender Qty	Excess Qty w/r/t avail Budget	Total Excess Amount
1	25 kVA Transformers	12410	10921	10300	1200	579	546 Million
2	50 kVA Transformers	9226	8119	7800	1200	881	
3	H.T Steel Structure 34'-8"	27731	24404	20170	6000	1766	
4	L.T Steel Structure 30'-8"	7081	6231	5350	2000	1119	
5	S/Phase Static Meters	1104648	972090	930000	200000	157910	
6	3/Phase Static Meters	32462	28567	25000	10000	6433	

In order to restrict the overall procurement within available budget, decrease in the quantities of the following material item is proposed owing to less demand / requirement of field formations.

Sr. No.	Name of item	Qty approved in Revised Plan	Qty to be procured in available budget	Qty Already Procured	Procured + Current Tender	Decreased / Adjusted Qty	Total Excess Amount
1	200 kva T/Former	1201	1057	720	720	-136	-546 Million
2	Dog Conductor	950	836	400	400	-436	
3	Ant Conductor	9482	8344	6000	6000	-2344	
4	Cable 3/C 4/0 AWG	72	63	0	0	-63	
5	HT Spun Poles 36'	40240	35411	11500	31500	-3911	
6	LT Spun Poles 31'	39083	34393	10350	30350	-4043	
7	HT Spun Poles 40'	5849	5147	2300	4800	-347	
8	HT Spun Poles 45'	8269	7277	2990	6990	-287	
9	Steel Cross Arms	166100	146168	111000	131000	-15168	

The working has been made and the required excess amount of Rs. 546 million adjusted through corresponding decrease in the quantities of other material items for same amount and overall financial impact will remain same and within the available budget. The Board was also informed that CEO also accorded approval for putting up agenda item in BOD.

During the course of discussion, GM (Technical) apprised the Board that re-appropriation of material is required due to unexpected receipt of applications for tube-well connections and this adjustment is within the budget approved by the Board.

The Chairman showed his concern for this re-appropriation/substitution of quantities with the observation that the essence of Procurement Plan at the time of its preparation was to procure and utilize the material in an efficient way to achieve certain targeted objectives. The excess or underutilization of material means that the objective of the procurement plan is being compromised which should be analyzed. He proposed that the management should submit a report indicating the variance analysis of the procurement plan, the extent to which the plan has been implemented and proper justification where the variance is more than 5%. All other members agreed with the proposal.

The Board considered the case in detail and after due deliberation resolved/ directed as follows:-

Resolution

155-BOD-R5 RESOLVED that considering the request of General Manager (Tech) and the recommendations of Procurement Committee of the Board, the approval for

Appropriation / Adjustment of Quantities of Distribution Material in the revised approved Procurement Plan for the F/Y 2019-20 within the budgetary limit as narrated above is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working paper represents all facts of the case.
- b) All legal and codal formalities have been complied with.
- c) That there is no conflict of interest of any member/Officer of the MEPCO.
- d) Certified that the case has been checked by the sponsoring officer and is complete in all respect for consideration of Board of Directors, MEPCO.
- e) Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences.

Direction

155-BOD-D2 Directed GM (Technical) to present a report to the Board indicating the variance analysis of the procurement plan, the extent to which the plan has been implemented and proper justification where the variance is more than 5%.

ii. Approval for procurement of 1200 No. 25 kVA Distribution Transformers (T/No. 137/20 dt: 10.02.2020).

The Board was apprised that the agenda was presented by General Manager (Technical) in 24th Procurement meeting held on 13.03.2020. He apprised the Board that tender inquiry regarding procurement of 1200 No. 25 kVA Transformers was floated in widely circulated newspapers in line with the approval of competent authority under Single Stage, Two Envelopes (Technical and Financial) bidding procedure. Six (06) firms purchased the tender documents whereas Two (02) firms participated in the tender opening process.

The Technical bids were sent to Tender Evaluation Committee for technical evaluation on 17.02.2020. The committee evaluated the case as “Based on the technical evaluation in the report, following firms have been found as responsive bidder:

- a. M/s Pak Elektron Ltd. Lahore
- b. M/s Hammad Engineering Lahore

The information regarding results of Technical evaluation & opening of financial bid was conveyed to technically responsive bidders vide No. 6706-10 dated 21.02.2020. Subsequently the financial bids were opened by the tender opening committee.

The recommendations of the Bid Evaluation Committee are that “Based on the Technical as well as Financial evaluation, M/s Hammad Engineering Lahore has been evaluated as lowest responsive bidder on TOC basis for the procurement of 1200 No. 25 kVA Transformers @ Rs. 126280/- each without GST”.

Continuing with his briefing he intimated the Board that the total cost for the procurement of 1200 No. 25 kVA Transformers @ Rs. 126280/- each would be amounting to Rs. 151.54 million (excluding GST). Further, he stated that the lowest tender rate is 0.78% higher as compared with the purchase rate of MEPCO whereas on lower side as compared with purchase rates of other DISCOs. CEO also accorded approval for putting up agenda item in BOD.

During the course of discussion, the GM (Technical) emphasized that the subjected procurement is very beneficial, critical to the operations of the Company and any delay will cause significant loss to the Company. He informed the Board that there is pendency of deposit works, SDGs, development schemes, augmentation and commercial cases for which subjected procurement is required.

Based on management's assertions as stated above, the Board agreed for proposed procurement. The Members considered the lowest quoted price with reference to the last PO issued by other DISCOs. He informed the Board that there is pendency of deposit works, SDGs and development schemes for which

subjected procurement is required. The Board also considered the stock balance position as only 80 No. is presently available in stock whereas monthly consumption is 1034 No.

The Chairman observed that rate which is being used for monetizing the transformers TOC losses into rupees are very old and reflect understatement of TOC losses. He proposed that these rates needs to be updated based on current power purchase cost for true assessment of the TOC losses. The GM (Technical) informed that a letter in this regards has already been written to CE (design). The Chairman desired that outcome of that letter should be shared with the Board.

The Board considered the case in detail and after due deliberation resolved as follows:-

Resolution

155-BOD-R6 RESOLVED that considering the request of General Manager (Tech), the recommendations of Tender Evaluation Committee and Procurement Committee of the Board, the approval for procurement of 1200 No. 25 kVA Transformers @ Rs.126280/- each from M/s Hammad Engineering Lahore would be Rs.151.54 million (excluding GST) against Tender No 137/20 opened on 10.02.2020 is hereby accorded.


The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working paper represents all facts of the case.
- b) All legal and codal formalities have been complied with.
- c) That there is no conflict of interest of any member/Officer of the MEPCO.
- d) MEPCO has complied with the PPRA rules and procedures related to such procurement.
- e) Technical and financial evaluation of the bid submitted for the said procurement have been carried out correctly on the basis of true facts of each bid submitted by the bidders.
- f) There is no violation of SOPs of MEPCO for environmental and social safeguard.
- g) The procurement will be in accordance with the approved financial budget and procurement plan.
- h) Certified that the case has been checked by the sponsoring officer and is complete in all respect for consideration of Board of Directors, MEPCO.
- i) The recommendations of Bid Evaluation Committee are unconditional and no grievances have been received from any Bidder.
- j) Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences.

Direction

155-BOD-D3 Directed GM (Technical) to share the outcome of letter written to Design office NTDC for re-evaluation of rate which is being used for monetization of TOC.

iii. Approval for procurement of 1200 No. 50 KVA Distribution Transformers (T/No. 138/20 dt: 10.02.2020.

The Board was apprised that the agenda was presented by General Manager (Technical) in 24th Procurement meeting held on 13.03.2020. He apprised the Board that tender inquiry regarding procurement of 1200 No. 50 kVA Transformers was floated in widely circulated newspapers in line with the approval of competent authority under Single Stage, Two Envelopes (Technical and Financial) bidding procedure. The technical bids were opened by the tender opening committee on scheduled date. Seven (07) firms purchased the tender documents whereas Two (02) firms participated in the tender opening process. 

The Technical bids were sent to Tender Evaluation Committee for technical evaluation on 17.02.2020. The committee evaluated the case as “Based on the technical evaluation in the report, following firms have been found as responsive bidder:

- a. M/s Pak Elektron Ltd. Lahore
- b. M/s J.F Industries Lahore

The information regarding results of Technical evaluation & opening of financial bid was conveyed to technically responsive bidders vide No. 6711-15 dated 21.02.2020. Subsequently the financial bids were opened by the tender opening committee on scheduled date. The price quoted by the bidders on TOC basis is shown in the following table.

Sr.#	TOC	Pak Elektron	J.F Industries
1	K1 x Iron losses	299.948 x 140	299.948 x 118
	=	41992.72	35393.864
2	K2 x Copper losses	145.299x936	145.299x860
	=	135999.864	124957.14
3	Quoted Price	173500.00	189000.00
	TOC (1 + 2 +3) =	351492.58	349351.00
	%age Ranking	101%	100%

Later on, M/s J.F Industries Pvt. Ltd. Lahore voluntarily revised their tender rate as Rs.188500/- each instead of Rs.189000/- each.

He stated that the recommendations of the Bid Evaluation Committee are that “Based on the Technical as well as Financial evaluation, M/s J.F Industries has been evaluated as lowest responsive bidder on TOC basis for the procurement of 1200 No. 50 kVA Transformers @ Rs. 189000/- each without GST”. The total cost for the procurement of 1200 No. 50 kVA Transformers @ Rs. 188500/- each would be amounting to Rs. 226.2 million (excluding GST) from M/s J.F Industries. Further, he stated that the lowest tender rate on TOC basis is 3% higher as compared with the purchase rate of MEPCO whereas slightly on higher side as compared with purchase rates of other DISCOs. CEO also accorded approval for putting up agenda item in BOD.

During the course of discussion, the GM (Technical) emphasized that the subjected procurement is very beneficial, critical to the operations of the Company and any delay will cause significant loss to the Company. He informed the Board that there is pendency of deposit works, SDGs, development schemes, augmentation and commercial cases for which subjected procurement is required.

The Board also considered the stock balance position as only 100 No. is presently available in stock whereas monthly consumption is 806 No.

The Board considered the case in detail and after due deliberation resolved as follows:-

Resolution

155-BOD-R7 RESOLVED that considering the request of General Manager (Tech), the recommendations of Tender Evaluation Committee and Procurement Committee of the Board, approval for procurement of 1200 No. 50 kVA Transformers @ Rs.188500/- each from M/s J.F Industries Lahore amounting to Rs.226.2 million (excluding GST) against Tender No 138/20 opened on 10.02.2020 is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working paper represents all facts of the case.
- b) All legal and codal formalities have been complied with.
- c) That there is no conflict of interest of any member/Officer of the MEPCO.
- d) MEPCO has complied with the PPRA rules and procedures related to such procurement.

- e) Technical and financial evaluation of the bid submitted for the said procurement have been carried out correctly on the basis of true facts of each bid submitted by the bidders.
- f) There is no violation of SOPs of MEPCO for environmental and social safeguard.
- g) The procurement will be in accordance with the approved financial budget and procurement plan.
- h) Certified that the case has been checked by the sponsoring officer and is complete in all respect for consideration of Board of Directors, MEPCO.
- i) The recommendations of Bid Evaluation Committee are unconditional and no grievances have been received from any Bidder.
- j) Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences.

iv. Approval for procurement of 6000 No. H.T Steel Structure 34'-8" long (T/No. 145/20 dt: 11.02.2020.

The Board was apprised that the agenda was presented by General Manager (Technical) in 24th Procurement meeting held on 13.03.2020. He apprised the Board that tender inquiry regarding procurement of 6000 No. H.T Steel Structure 34'-8" long was floated in widely circulated newspapers in line with the approval of competent authority under Single Stage, Two Envelopes (Technical and Financial) bidding procedure. The technical bids were opened by the tender opening committee on scheduled date. Four (04) firms purchased the tender documents whereas Two (02) firms participated in the tender opening process.

The Technical bids were sent to Tender Evaluation Committee for technical evaluation on 17.02.2020. The committee evaluated the case as "Based on the technical evaluation in the report, following firms have been found as responsive bidders:

- a. M/s A.M Associates Pvt. Ltd. Lahore
- b. M/s Khalifa sons Pvt. Ltd. Lahore

The information regarding results of Technical evaluation & opening of financial bids were conveyed to technically responsive bidders vide No. 6695-99 dated 21.02.2020. Subsequently the financial bids were opened by the tender opening committee on scheduled date i.e 27.02.2020. The price quoted by the bidders is shown in the following table.

Sr. No.	Name of the Bidder	H.T Steel Structure 34'-8" Rate per unit (Rs.)	Quoted Quantity (No.)	Quantity to be divided as per BOD instructions
1	M/s A.M Associates Pvt. Ltd.	37900.00	6000	3000
2	M/s Khalifa Sons Pvt. Ltd.	37900.00	6000	3000

Both the participant firms i.e. M/s Khalifa Sons & M/s A.M Associates quoted the rate of Rs.37900/- each for the full tendered quantity each.

He stated that the recommendations of the Bid Evaluation Committee are that "Based on the Technical as well as Financial evaluation, M/s Khalifa Sons and M/s A.M Associates has been emerged as lowest responsive bidders by offering the rate of Rs. 37900/- each without GST for the full tendered quantity of H.T Steel Structure 34'-8" long respectively". The total cost for the procurement of 6000 No. H.T Steel Structure 34'-8" long @ Rs. 37900/- each would be amounting to Rs.227.40 million (excluding GST) from M/s Khalifa Sons and M/s A.M Associates. Further he stated that the above lowest tender rate is at par as compared with the purchase rates of MEPCO & IESCO. CEO also accorded approval for putting up agenda item in BOD.

During the course of discussion, the GM (Technical) emphasized that the subjected procurement is very beneficial, critical to the operations of the Company and any delay will cause significant loss to the

Company. He informed the Board that there is pendency of deposit works, SDGs and development schemes for which subjected procurement is required.

The Board also considered the stock balance position as 10 No. pole is presently available in stock whereas monthly consumption is 2310 No. The Board considered the case in detail and after due deliberation resolved as follows:-

Resolution

155-BOD-R8 RESOLVED that considering the request of General Manager (Tech), the recommendations of Tender Evaluation Committee and Procurement Committee of the Board, approval for procurement of 6000 No. H.T Steel Structure 34'-8" long @ Rs.37900/- each from M/s Khalifa Sons and M/s A.M Associates (3000 each) amounting to Rs. 227.40 million (excluding GST) against tender No. 145/20 opened on 10.02.2020 is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working paper represents all facts of the case.
- b) All legal and codal formalities have been complied with.
- c) That there is no conflict of interest of any member/Officer of the MEPCO.
- d) MEPCO has complied with the PPRA rules and procedures related to such procurement.
- e) Technical and financial evaluation of the bid submitted for the said procurement have been carried out correctly on the basis of true facts of each bid submitted by the bidders.
- f) There is no violation of SOPs of MEPCO for environmental and social safeguard.
- g) The procurement will be in accordance with the approved financial budget and procurement plan.
- h) Certified that the case has been checked by the sponsoring officer and is complete in all respect for consideration of Board of Directors, MEPCO.
- i) The recommendations of Bid Evaluation Committee are unconditional and no grievances have been received from any Bidder.
- j) Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences.

v. **Approval for procurement of 2000 No. L.T Steel Structure 30'-8" long (T/No. 146/20 dt: 11.02.2020).**

The Board was apprised that the agenda was presented by General Manager (Technical) in 24th Procurement meeting held on 13.03.2020. He apprised the Board that tender inquiry regarding procurement of 2000 No. L.T Steel Structure 30'-8" long was floated in widely circulated newspapers in line with the approval of competent authority under Single Stage, Two Envelopes (Technical and Financial) bidding procedure. The technical bids were opened by the tender opening committee on scheduled date. Four (04) firms purchased the tender documents whereas Two (02) firms participated in the tender opening process.

The Technical bids were sent to Tender Evaluation Committee for technical evaluation on 17.02.2020. The committee evaluated the case as "Based on the technical evaluation in the report, following firms have been found as responsive bidders:

- a. M/s A.M Associates Pvt. Ltd. Lahore.
- b. M/s Lion Steel Industries Pvt. Ltd. Lahore.

The information regarding results of Technical evaluation & opening of financial bids were conveyed to

technically responsive bidders vide No. 6728-32 dated 21.02.2020. Subsequently the financial bids were opened by the tender opening committee on scheduled date.

He stated that recommendations of the Bid Evaluation Committee are that “Based on the Technical as well as Financial evaluation, M/s Lion Steel Industries Lahore has been evaluated as responsive bidder for the procurement of 2000 No. L.T Steel Structure 30’-8” long @ Rs. 24480/- each without GST”. The total cost for the procurement of 2000 No. L.T Steel Structure 30’-8” long @ Rs. 24480/- each would be amounting to Rs.48.96 million (excluding GST) from M/s Lion Steel Industries. The above lowest tender rate is at par as compared with the purchase rates of MEPCO, IESCO & GEPCO whereas on lower side as compared with the purchase rate of PESCO. The Board was also informed that CEO also accorded approval for putting up agenda item in BOD.

During the course of discussion, the GM (Technical) emphasized that the subjected procurement is very beneficial, critical to the operations of the Company and any delay will cause significant loss to the Company. He informed the Board that there is pendency of deposit works, SDGs and development schemes for which subjected procurement is required.

The Board also considered the stock balance position as 890 No. pole is presently available in stock whereas monthly consumption is 590 No. The Board considered the case in detail and after due deliberation resolved as follows:-

Resolution

155-BOD-R9 RESOLVED that considering the request of General Manager (Tech), the recommendations of Tender Evaluation and Procurement Committee of the Board, the approval for procurement of 2000 No. L.T Steel Structure 30’-8” long @ Rs 24480/- each from M/s Lion Steel Industries amounting to Rs. 48.96 million (excluding GST) against tender No. 146/20 opened on 11.02.2020 is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working paper represents all facts of the case.
- b) All legal and codal formalities have been complied with.
- c) That there is no conflict of interest of any member/Officer of the MEPCO.
- d) MEPCO has complied with the PPRA rules and procedures related to such procurement.
- e) Technical and financial evaluation of the bid submitted for the said procurement have been carried out correctly on the basis of true facts of each bid submitted by the bidders.
- f) There is no violation of SOPs of MEPCO for environmental and social safeguard.
- g) The procurement will be in accordance with the approved financial budget and procurement plan.
- h) Certified that the case has been checked by the sponsoring officer and is complete in all respect for consideration of Board of Directors, MEPCO.
- i) The recommendations of Bid Evaluation Committee are unconditional and no grievances have been received from any Bidder.
- j) Any misstatement of the facts and figures in the working paper would make MEPCO

vi. **Approval for procurement of 200000 No. Static Single Phase Energy Meters (T/No. 142/20 dt: 20.02.2020).**

The Board was apprised that the agenda was presented by General Manager (Technical) in 24th Procurement meeting held on 13.03.2020. He apprised the Board that tender inquiry regarding procurement of 200000 No. Static Single Phase Meters was floated in widely circulated newspapers inline with the approval of competent authority under Single Stage, Two Envelopes (Technical and

Financial) bidding procedure. The technical bids were opened by the tender opening committee on scheduled date. Seven (07) firms purchased the tender documents whereas Four (04) firms participated in the tender opening process.

The technical bids were opened by the tender opening committee on scheduled date i.e 20.02.2020. The Technical bid was sent to Tender Evaluation Committee for technical evaluation on 21.02.2020. The committee evaluated the case as “Based on the technical evaluation in the report, following firms have been found as responsive bidders.

- a. M/s Vertex Electronics Pvt. Ltd. Lahore.
- b. M/s KBK Electronics Lahore
- c. M/s Intelligence Metering System Lahore
- d. M/s Transfo Power Industries Lahore

The information regarding results of Technical evaluation & opening of financial bid was conveyed to technically responsive bidder vide No. 6716-22 dated 21.02.2020. Subsequently the financial bids were opened by the tender opening committee on scheduled date.

He stated that the recommendations of the Bid Evaluation Committee are that “Based on the Technical as well as Financial evaluation, M/s KBK Electronics & M/s Intelligence Metering have emerged as lowest evaluated responsive bidders for the procurement of 200000 No. Static Single Phase Energy Meters @ Rs. 1235/- each without GST. However, the procurement department must ensure price reasonability, bonafide requirement of material being procured as well as adherence to PPRA Rules-2004”.

He further apprised the Board that the total cost for the procurement of 2,00,000 No. Static Single Phase Energy Meters @ Rs. 1235/- each would be Rs.247 million (excluding GST) from M/s KBK Electronics and M/s Intelligence Metering. The above lowest tender rate is 14.47% lower as compared with the latest purchase rate of MEPCO whereas also on lower side as compared with the latest purchase rates/tender rates of other DISCOs. CEO also accorded approval for putting up agenda item in BOD.

During the course of discussion, the GM (Technical) emphasized that the subjected procurement is very beneficial, critical to the operations of the Company and any delay will cause significant loss to the Company. He informed the Board that there is pendency of new general domestic, commercial connections for which Static Single Phase Energy Meters are required.

The Board also considered the stock balance position as only 200 No. is presently available in stock whereas monthly consumption 92054 No. The Board considered the case in detail and after due deliberation resolved as follows:

Resolution

155-BOD-R10 RESOLVED that considering the request of General Manager (Tech), the recommendations of Tender Evaluation Committee and Procurement Committee of the Board, the approval for procurement of 2,00,000 No. Static Single Phase Meters @ Rs 1235/- each from M/s KBK Electronics and M/s Intelligence Metering (1,00,000 No. each) amounting to Rs. 247 million (excluding GST) against Tender No. 142/20 opened on 20.02.2020 is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working paper represents all facts of the case.
- b) All legal and codal formalities have been complied with.
- c) That there is no conflict of interest of any member/Officer of the MEPCO.
- d) MEPCO has complied with the PPRA rules and procedures related to such procurement.

- e) Technical and financial evaluation of the bid submitted for the said procurement have been carried out correctly on the basis of true facts of each bid submitted by the bidders.
- f) There is no violation of SOPs of MEPCO for environmental and social safeguard.
- g) The procurement will be in accordance with the approved financial budget and procurement plan.
- h) Certified that the case has been checked by the sponsoring officer and is complete in all respect for consideration of Board of Directors, MEPCO.
- i) The recommendations of Bid Evaluation Committee are unconditional and no grievances have been received from any Bidder.
- j) Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences.

vii. Approval for procurement of 10000 No. Static Three Phase Energy Meters (T/No. 143/20 dt: 11.02.2020).

The Board was apprised that the agenda was presented by General Manager (Technical) in 24th Procurement meeting held on 18.03.2020. He apprised the Board that tender inquiry regarding procurement of 10000 No. Static Three Phase Meters was floated in widely circulated newspapers in line with the approval of competent authority under Single Stage, Two Envelopes (Technical and Financial) bidding procedure. Eight (08) firms purchased the tender documents whereas Three (03) firms participated in the tender opening process.

The Technical bids were sent to Tender Evaluation Committee for technical evaluation on 20.02.2020. The committee evaluated the case as “Based on the technical evaluation in the report, following firms have been found as responsive bidder:

- a. M/s Transfo Power Industries Lahore.
- b. M/s Vertex Electronics Pvt. Ltd. Lahore.

Whereas M/s Creative Electronics declared as non-responsive due to expired prototype approval. The information regarding results of Technical evaluation & opening of financial bid was conveyed to technically responsive bidders vide No. 6723-27 dated 21.02.2020 & to non-responsive bidder vide No. 6694 dated 21.02.2020. Subsequently the financial bids were opened by the tender opening committee on scheduled date i.e 28.02.2020. The price quoted by the bidders is shown in the following table.

Sr. No	Name of the Bidder	Static Three Phase Meter Rate per unit (Rs.)	Quoted Quantity (No.)
1	M/s Transfo Power Industries	4481.00	10000
2	M/s Vertex Electronics	4429.00	10000

Out of the above participant firms, M/s Vertex Electronics quoted the rate of Rs.4429/- each for the full tendered quantity. Later on, the lowest bidder in initial tendering i.e M/s Vertex Electronics revised their tender rate as Rs.4050/- per unit voluntarily vide their memo dated 10.03.2020.

He stated that the recommendations of the Bid Evaluation Committee are that “Based on the Technical as well as Financial evaluation, M/s Vertex Electronics emerged as lowest evaluated responsive bidders for the procurement of 10000 No. Static Three Phase Energy Meters @ Rs. 4429/- each without GST. However, the procurement department must ensure price reasonability, bonafide requirement of material being procured as well as adherence to PPRA Rules-2004”.

He further apprised the Board that the total cost for the procurement of 10,000 No. Static Three Phase Energy Meters @ Rs. 4050/- each would be amounting to Rs. 40.5 million (excluding GST) from M/s Vertex Electronics. The above lowest tender rate is 40% lower as compared with the latest purchase rate of MEPCO whereas also on lower side as compared with the latest purchase rates/tender rates of

other DISCOs. The Board was also informed that the CEO also accorded approval for putting up agenda item in BOD.

During the course of discussion, the GM (Technical) emphasized that the subjected procurement is very beneficial, critical to the operations of the Company and any delay will cause significant loss to the Company. He informed the Committee that there is pendency of new general domestic, commercial connections for which Static Single Phase Energy Meters are required.

The Board also considered the stock balance position as only 2050 No. is presently available in stock whereas monthly consumption 2710 No.

Upon the query of the Chairman, GM (Technical) confirmed that condition of having valid proto type approval for all kinds of material is mandatory at the time of Tender opening and uniform policy is being observed strictly in MEPCO. The Board considered the case in detail and after due deliberation resolved as follows:-

Resolution

155-BOD-R11 RESOLVED that considering the request of General Manager (Tech), the recommendations of Tender Evaluation Committee and Procurement Committee of the Board, approval for procurement of 10,000 No. Static Three Phase Meters @ Rs 4050/- each from M/s Vertex Electronics amounting to Rs. 40.5 million (excluding GST) against Tender No. 143/20 opened on 11.02.2020 is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working paper represents all facts of the case.
- b) All legal and codal formalities have been complied with.
- c) That there is no conflict of interest of any member/Officer of the MEPCO.
- d) MEPCO has complied with the PPRA rules and procedures related to such procurement.
- e) Technical and financial evaluation of the bid submitted for the said procurement have been carried out correctly on the basis of true facts of each bid submitted by the bidders.
- f) There is no violation of SOPs of MEPCO for environmental and social safeguard.
- g) The procurement will be in accordance with the approved financial budget and procurement plan.
- h) Certified that the case has been checked by the sponsoring officer and is complete in all respect for consideration of Board of Directors, MEPCO.
- i) The recommendations of Bid Evaluation Committee are unconditional and no grievances have been received from any Bidder.
- j) Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences.

viii. Approval for procurement of 20000 No. 11 kv Steel Cross Arms with braces (T/No. 148/20 dt: 11.02.2020).

The Board was apprised that the agenda was presented by General Manager (Technical) in 24th Procurement meeting held on 13.03.2020. He apprised the Board that tender inquiry regarding procurement of 20000 No. 11 kv Steel Cross Arms with braces was floated in widely circulated newspapers in line with the approval of competent authority under Single Stage, Two Envelopes (Technical and Financial) bidding procedure. The technical bids were opened by the tender opening committee on scheduled date. Four (04) firms purchased the tender documents whereas Three (03) firms participated in the tender opening process. W

The Technical bids were sent to Tender Evaluation Committee for technical evaluation on 17.02.2020. The committee evaluated the case as “Based on the technical evaluation in the report, following firms have been found as responsive bidders:

- a. M/s A. M Associates Lahore
- b. M/s Climate Engineering Co. G/Wala
- c. M/s Umair Industries SMC Pvt. Ltd. Lahore

The information regarding results of Technical evaluation & opening of financial bids were conveyed to technically responsive bidder vide No. 6700-05 dated 21.02.2020. Subsequently the financial bids were opened by the tender opening committee on scheduled date.

He stated that the recommendations of the Bid Evaluation Committee are that “Based on the Technical as well as Financial evaluation, M/s Climate Engineering have been emerged as lowest evaluated responsive bidder for the procurement of 20000 No. Steel Cross Arms with braces @ Rs.3723/- each without GST”.

He further apprised the Board that the total cost for the procurement of 20000 No. 11 kv Steel Cross Arms @ Rs. 3723/- each would be Rs. 74.46 million (excluding GST) from M/s Climate Engineering. Further, he stated that the above lowest tender rate is 0.45% lower as compared with purchase rate of MEPCO whereas also lower side lower as compared with the latest purchase rates of IESCO & LESCO. CEO also accorded approval for putting up agenda item in BOD.

During the course of discussion, the GM (Technical) emphasized that the subjected procurement is very beneficial, critical to the operations of the Company and any delay will cause significant loss to the Company. He informed the Committee that there is pendency of deposit works, SDGs and development schemes for which subjected procurement is required.

The Board also considered the stock balance position as Nil is presently available in stock whereas monthly consumption is 13851 No. The Board considered the case in detail and after due deliberation resolved as follows.

Resolution

155-BOD-R12 **RESOLVED** that considering the request of General Manager (Tech), the recommendations of Tender Evaluation Committee and Procurement Committee of the Board, approval for procurement of 20000 No. 11 kv Steel Cross Arms with braces @ Rs 3723/- each from M/s Climate Engineering amounting to Rs. 74.46 million (excluding GST) against Tender No. 148/20 opened on 11.02.2020 is hereby accorded. The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working paper represents all facts of the case.
- b) All legal and codal formalities have been complied with.
- c) That there is no conflict of interest of any member/Officer of the MEPCO.
- d) MEPCO has complied with the PPRA rules and procedures related to such procurement.
- e) Technical and financial evaluation of the bid submitted for the said procurement have been carried out correctly on the basis of true facts of each bid submitted by the bidders.
- f) There is no violation of SOPs of MEPCO for environmental and social safeguard.
- g) The procurement will be in accordance with the approved financial budget and procurement plan.
- h) Certified that the case has been checked by the sponsoring officer and is complete in all respect for consideration of Board of Directors, MEPCO.

- i) The recommendations of Bid Evaluation Committee are unconditional and no grievances have been received from any Bidder.
- j) Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences.

ix. Approval for procurement of 30000 No. Static Three Phase AMR Meters (T/No. 128/20 dt: 28.01.2020).

Before start of formal presentation of the Agenda Item, the Chairman inquired about the progress of installation of already procured 25000 No. AMR meters. The GM (Technical) informed the Board that the meters are in testing phase and will be installed upon receipt of meters. The Members showed their concern about the issue as no meter has been received in MEPCO despite of lapse of more than 3 months since issuance of LOI. Moreover, due to non-installation of any meter until now, the performance and benefits cannot be assessed. The Chairman proposed that the Company should not move forward for any additional procurement till installation of already procured AMR meters. The satisfactory performance and financial benefits of already procured meters should be analysed before going for any future intervention. During the course of discussion, it also revealed that the successful bidder gets its proto type approved from competent forum after issuance of LOI. The Members desired that all firms should have a valid proto type approved before contesting for a tender. The management should make necessary arrangements in this regard and ensure that all companies who are preparing AMR meters have a valid proto type approved from competent forum before participating in tender process.

Resolution

155-BOD-R13 **RESOLVED** that case is deferred till the performance and financial benefits results of already procured 25000 Meters is analyzed and presented to the Board. However, in the meantime, the management should ensure that AMR meters manufacturing firms have valid proto type approved from the competent forum before participating in tender process.

x. Approval for review of Tentative Procurement Plan for F.Y 2019-2020 against Reclamation of 9600 Nos. Transformers to the extent of Rs. 588.29 Million in respect of Transformer Reclamation Workshops under MEPCO.

The Board was apprised that the agenda was presented by General Manager (Technical) in 24th Procurement meeting held on 13.03.2020. He apprised the Board that agenda item for approval of Procurement Plan for the Financial Year 2019-2020 for Reclamation of 9600Nos. T/Fs to the tune of Rs. 588.29million was submitted. MEPCO BOD in its 150th meeting held on 05.10.2019 accorded approval to the tune of Rs. 352.45million for Reclamation of 7200Nos. damaged distribution Transformers, with the direction that the same will be reviewed in December-2019". Detail of Damaged Transformers received, reclaimed & issued to field formation w.e.f 07/2019 to 02/2020 is given here under: -

Damaged T/Fs received from 07/2019 to 02/2020	7243 Nos.
T/Fs repaired upto February-2020.	6900 Nos.
T/Fs issued to field formation from 07/2019 to 02/2020	6045 Nos.
Damaged T/Fs lying at TR Workshops ending 02/2020.	1897 Nos.
Expected to be received upto 06/2020 (800Nos. per month)	3200 Nos.

Comparison of current year plan with the previous year plan is given here under: -

Fiscal Year	Qty. of T/Fs to be repaired	Approved Budget (M)	Remarks
2018-2019	7200 Nos.	352.45	100% target achieved by utilizing approved budget grant.
2019-2020	9600 Nos.	352.45	Out of 588.29(M), BOD accorded 352.45(M) budget grant. Now 235.84_million is further required.

During the course of discussion, the Board showed its reservation regarding existence of sick (two phase transformers in the distribution system of Company. The Board observed that such practice i

unacceptable as presence of these inefficient transformers since long is causing considerable loss to the company. The management should take disciplinary actions against the delinquents who have been involved in such practices. Different aspects relating to transformer reclamation workshop were deliberated in detail.

The Board resolved/directed as follows:

Resolution

155-BOD-R14 RESOLVED that considering the request of General Manager (OP) and the recommendations of Procurement Committee of the Board, the administrative approval of tentative Procurement Plan from January 2020 to June 2020 for the F.Y 2019-2020, envisaging the procurement of material required for Transformers Reclamation Workshops Multan, Bahawalpur, Vehari & D.G.Khan, tentative expenditure to the tune of Rs. 235.84 Million is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working paper represents all facts of the case.
- b) All legal and codic formalities have been complied with.
- c) That there is no conflict of interest of any member/Officer of the MEPCO.
- d) The procurement will be in accordance with the approved financial budget and procurement plan.
- e) Certified that the case has been checked by the sponsoring officer and is complete in all respect for consideration of Board of Directors, MEPCO.
- f) Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences.

Direction

155-BOD-D4 Directed GM (op) to present the following to the Board.

1. A comprehensive report of 6000 No. Damaged Distribution Transformers indicating:-
 - i. Name of manufacturer firm and date of purchase.
 - ii. Categorization of various reasons of damaging.
2. A certificate that no sick (two phase) transformer exists in system up till 30th June 2020.
3. A report regarding the loss sustained by the company due to presence of sick (two phase) transformers.

AGENDA ITEM NO.6

Approval for matters relating to HR Committee.

i. Approval for amendment in Service Rules for Technical Subordinates (Transmission & Grid Station) of Power Wing.

The Board was apprised that the agenda was presented by HR & Admin Director in 16th HR Committee meeting held on 13.03.2020. He apprised the Board that G.M (HR) PEPCO vide office order No. 12664-86 /MDP/G.M(HR)/ADG(E)/CBA/20 dated 04.12.2019 has conveyed the approval of PEPCO BOD for amendment in Service Rules for Technical Subordinates (Transmission & Grid Station) of Power Wing as under:-

Sr.	Existing Quota of SSO-II	Amended Quota of SSO-II
(a)	50% through promotion from amongst SSA on seniority cum fitness basis.	45% through promotion from amongst SSA on seniority cum fitness basis. 5% through in house induction from amongst SSA with 02 years service after acquiring 03 years diploma of Associate Engineering in Electrical / Electronics Technology from any recognized Government Polytechnic Institute on seniority cum fitness basis.

W

The Board was requested to accord its approval for adoption of G.M (HR) PEPCO Office Order No. 12664-86 /MDP/G.M (HR)/ADG (E)/CBA/20 dated 04.12.2019 regarding amendment in Service Rules for Technical Subordinates (Transmission & Grid Station) of Power Wing. The Board was informed that HR Committee has recommended the case for Board's approval.

The Board after due deliberation resolved as follows.

Resolution

155-BOD-R15 RESOLVED that considering the request of HR & Admin Director and the recommendations of HR Committee of the Board, the approval for adoption of GM (HR) PEPCO O/O No.12664-86 /MDP/G.M(HR)/ADG(E)/CBA/20 dated 04.12.2019 regarding amendment in Service Rules for Technical Subordinates (Transmission & Grid Station) of Power Wing is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a. No material information has been withheld and the working papers represent all facts of the case.
- b. There is no conflict of interest of any officer of the MEPCO.
- c. Certified that the case has been checked by the sponsoring officer and is complete in all respects for consideration of Board of Directors, MEPCO.
- d. Concerned official / officer of MEPCO's management would be liable for any omission / misstatement of the facts and figures in the working papers.

ii. Approval for creation of new (Op) Division / Sub-Divisions.

The Board was apprised that the agenda was presented by HR & Admin Director in 16th HR Committee meeting held on 13.03.2020. He apprised the Board that concerned Superintending Engineers (Op) have recommended the creation of following new Division / Sub-Divisions after bifurcation of existing Divisions / Sub-Divisions on Technical grounds:-

- (1) Creation of new (Op) Sub-Division Sui Wala
- (2) Creation of new (Op) Sub-Division Ameer Pur
- (3) Creation of new (Op) Sub-Division Yazman-II
- (4) Creation of new (Op) Sub-Division Saleemabad
- (5) Creation of new (Op) Sub-Division Rojhan
- (6) Creation of new (Op) Division Dunyapur.

He intimated the Board that it is necessary to create the above mentioned Division / Sub-Divisions to minimize the losses and to boost up the recovery progress. Work load of existing Divisions / Sub-Divisions will be rationalized by reducing the number of connections and length of H.T Lines of above mentioned Divisions / Sub-Divisions to minimize the technical loss. The creation of new Division / Sub-Divisions will surely increase in revenue of MEPCO and also redressal of public complaints. MEPCO Scrutiny Committee constituted vide office order dated: 02-11-2010 after thorough discussion / deliberation has recommended the creation of abovementioned new (Op) Division /Sub-Divisions. Subsequently, the Review committee constituted vide this office order dated: 19-04-2017 has also analyzed the cases keeping in view the critical requirement of posts as well as budgetary provision and recommended to present the said cases before HR Committee of MEPCO BOD.

Continuing with his briefing, he intimated the Board that Ministry of Energy (Power Division) GOP, Islamabad has also endorsed the directions of Finance Division (Expenditure Wing) vide No. 7(1) Exp.IV/2016-812 dated:21-08-2019 that "Creation of new posts will be banned except those required for development projects and approved by the competent authority".

The Board was further apprised that HR Committee has recommended the case to the Board for its approval subject to the condition that these offices will not be created unless formal concurrence of Ministry of Energy (Power Division) is received with respect to manpower recruitment and vehicles procurement.

After due deliberation resolved as follows:-

Resolution

155-BOD-R16

RESOLVED that considering the request of the HR & Admin Director and the recommendations of HR Committee of the Board, the administrative approval for creation of above-mentioned 05 Nos (Op) Sub-Divisions and one (Op) Division subject to is hereby accorded subject to the condition that this approval will not be implemented for creation of these offices unless formal concurrence of Ministry of Energy (Power Division) is received with respect to manpower recruitment and vehicles procurement.

The resolution is based on the following confirmations by the management of MEPCO.

- a. No material information has been withheld and the working papers represent all facts of the case.
- b. There is no conflict of interest of any officer of the MEPCO.
- c. Certified that the case has been checked by the sponsoring officer and is complete in all respects for consideration of Board of Directors, MEPCO.
- d. Concerned official / officer of MEPCO's management would be liable for any omission / misstatement of the facts and figures in the working papers.

iii. Approval for revision of special allowance to disabled employees from Rs.1, 000/- to Rs.2,000/- per month w.e.f 01.07.2019.

The Board was apprised that the agenda was presented by HR & Admin Director in 16th HR Committee meeting held on 13.03.2020. He apprised the Board MEPCO has allowed for grant of special conveyance allowance to disable employees @ Rs.1000/- per month w.e.f 01.07.2016 with the approval of MEPCO BOD vide office order No.20-I/9685-95 dated 01.02.2017 in light of GM (HR) PEPCO WAPDA House, Lahore office memorandum No.GM (HR)/ HRD/A-332/1591-1610 dated 01.12.2016 in addition to normal conveyance allowance, subject to the following conditions:-

- i. It will be allowed to those employees who have been appointed against disable employee's quota, or they have been declared / certified as disable by an authorized Medical Board thereafter during service.
- ii. It will not be admissible during leave of any kind, except medical leave up to one month or casual leave.

Now, MD (PEPCO) WAPDA House, Lahore has conveyed approval of PEPCO BOD for revision of special allowance to disabled employees from Rs.1000/- to Rs.2000/- per month w.e.f 01.07.2019 (*appearing at Sr. No. 03*) vide office order No.10120-32/MDP/ GM(HR)/D(S)/DDS/W&E dated 24.09.2019 in the light of Finance Division (Regulation Wing), Govt. of Pakistan office memorandum No. 3(1)-R/2010-351 dated 12.07.2019, subject to the following conditions:-

- i. It will be admissible to the employees who declared disabled by a competent Medical Board, before or after joining service, irrespective of the nature of disability.
- ii. Employed on merit / any type of quota including disabled employees quota.
- iii. It will not be admissible during leave of any kind, except medical leave upto one month or casual leave.

The Board was requested to accord its approval for adoption of MD (PEPCO) office order No.10120-32 MDP/GM(HR)/D(S)/DDS/W&E dated 24.09.2019 regarding enhancement of special allowance from Rs.1000/- to Rs.2000/- per month to disabled employees (*appearing at Sr. No. 03*) with effect from 01.07.2019. The Board was informed that HR Committee has recommended the case for Board's approval.

The Board considered the case in detail and after due deliberation resolved as follows.

Resolution

155-BOD-R17 RESOLVED that considering the request of the HR & Admin Director and the recommendations of HR Committee of the Board, approval for adoption of ME (PEPCO) office order No.10120-32 MDP/GM(HR)/D(S)/DDS/W&E dated 24.09.2019 regarding enhancement of special allowance from Rs.1000/- to Rs.2000/- per month to disabled employees (appearing at Sr. No. 03) with effect from 01.01.2020 is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a. No material information has been withheld and the working papers represent all facts of the case.
- b. All legal and codal formalities have been complied with,
- c. There is no conflict of interest of any officer of the MEPCO.
- d. Certified that the case has been checked by the sponsoring officer and is complete in all respects for consideration of Board of Directors, MEPCO.
- e. Concerned official / officer of MEPCO's management would be liable for any omission / misstatement of the facts and figures in the working papers.

AGENDA ITEM NO.7

Any other agenda points with the permission of the chair.

Approval for matters relating to Risk Management Committee.

- i. **Administrative approval for the design regarding underground electrification of "DHA Phase-I" (Housing Scheme) situated at Multan for execution of electrification work privately through approved contractor of MEPCO.**

The Board was apprised that the agenda was presented by HR & Admin Director in 6th Risk Management Committee meeting held on 18.02.2020. He apprised the Board that the said project has been approved by the Defence Housing Authority. As per layout of Defence Housing Authority and submitted by the Consultant said project consists upon Sector Q, M & R at Multan. The ultimate load demand of residential & commercial area is worked out as per amended/revised policy duly approved by BoD MEPCO and circulated by Chief Engineer (P&E) vide Office Order No.4847-70 dated 07-11-2019. M/S Javed Consultant has prepared and resubmitted the design for Underground electrification of "DHA Phase-I" (H.S) located at Multan, as per in vogue policy. Total ultimate demand has worked out 50MW or 59MVA which is equivalent to 3147 Amp. Electrification of the scheme is proposed through 132/11kV new proposed independent grid station which will be constructed at DHA on cost deposit basis.

The total project cost worked out Rs. 1503.640 Million Underground Electrification Cost Rs. 1,138.198 Million (not payable), Cost of 132 kV Transmission Line Rs. 331.894 Million, Cost of 02 No. Independent feeder for Immediate Load Demand Rs. 33.548 Million, Supervision charges Rs. 17.072 Million & Design Vetting Charges Rs. 17.576 Million). The Project Director (GSC) has prepared the estimate for construction of 132kV Transmission Line.

The Board was requested to accord administrative approval for total electrification cost of project Rs. 1,503.640 Millions. The Board was informed that Risk Management Committee has recommended the case for Board's approval. The Board considered the case in detail and after due deliberation resolved as follows.

Resolution

155-BOD-R18 RESOLVED that considering the request of Chief Engineer (P&E) and the recommendations of Risk Management Committee of the Board, the Administrative Approval for the total project cost worked out as Rs. 1503.640 Million comprising of Underground Electrification by DHA Costing Rs. 1,138.198 Million (not payable to MEPCO); Cost payable to MEPCO on account for 132kV Transmission Line costing

Rs. 331.894 Million, two (02) No. Independent feeder for Immediate Load Demand costing Rs. 33.548 Million, Supervision charges of Rs. 17.072 Million & Design Vetting Charges Rs. 17.576 Million) is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working paper represents all facts of the case.
- b) All legal and codal formalities have been complied with.
- c) That there is no conflict of interest of any member/Officer of the MEPCO.
- d) There is no violation of SOPs of MEPCO for environmental and social safeguard.
- e) Certified that the case has been checked by the sponsoring officer and is complete in all respect for consideration of Board of Directors, MEPCO.
- f) Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences

ii. **Administrative approval for the design regarding underground electrification of "DHA Bahawal Pur Phase-I" (Housing Scheme) situated at Bahawal Pur for execution of electrification work privately through approved contractor of MEPCO.**

The Board was apprised that the agenda was presented by HR & Admin Director in 6th Risk Management Committee meeting held on 18.02.2020. He apprised the Board that as per layout of Defence Housing Authority and submitted by the Consultant said project consists upon Sector A to D, located at Bahawal Pur City. The ultimate load demand of residential & commercial area is worked out as per amended/revised policy duly approved by BoD MEPCO and circulated by Chief Engineer (P&E) vide Office Order No.4847-70 dated 07-11-2019. M/S ProMag Consultant Karachi has prepared and resubmitted the design for Underground electrification of "DHA Bahawal Pur Phase-I" (H.S) located at Bahawal Pur, as per in vogue policy. Total ultimate demand has worked out 48.9MW or 57.5MVA which is equivalent to 3019 Amp. Electrification of the scheme is proposed through 132/11kV new proposed independent grid station which will be constructed at DHA on cost deposit basis

The total project cost worked out Rs. 1692.054 Million Underground Electrification Cost Rs. 1432.054 Million (not payable), Cost of 132kV Transmission Line with Rail conductor Rs. 260 Million & Design Vetting Charges Rs. 21.480 Million). The Project Director (GSC) has prepared the estimate for construction of 132kV Transmission Line. The Board was requested to accord administrative approval for total electrification cost of project Rs. 1692.054 Millions.

The Board was informed that Risk Management Committee has recommended the case for Board's approval. The Board considered the case in detail and after due deliberation resolved as follows.

Resolution

155-BOD-R19 RESOLVED that considering the request of Chief Engineer (P&E) and the recommendations of Risk Management Committee of the Board, the Administrative Approval for The total project cost worked out Rs. 1692.054 Million comprising of Underground Electrification by DHA Costing Rs. 1432.054 Million (not payable); Cost payable to MEPCO on account for 132kV Transmission Line with Rail conductor costing Rs. 260 Million & Design Vetting Charges of Rs. 21.480 Million) is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working paper represents all facts of the case.
- b) All legal and codal formalities have been complied with.
- c) That there is no conflict of interest of any member/Officer of the MEPCO.

- d) There is no violation of SOPs of MEPCO for environmental and social safeguard.
- e) Certified that the case has been checked by the sponsoring officer and is complete in all respect for consideration of Board of Directors, MEPCO.
- f) Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences.

iii. Administrative Approval for Temporary Connection for load 1500 kW under Tariff E-2 for Bahawalpur Industrial Estate, Mouza Aghapur, district Bahawalpur.

The Board was apprised that the agenda was presented by HR & Admin Director in 6th Risk Management Committee meeting held on 18.02.2020. He apprised the Board that The Management of PIEDMC has applied for Temporary Connection for load 1500 kW for Development Purposes of newly established Industrial Estate Bahawalpur situated near Mouza Agha pur, District Bahawalpur. The applied 1500 kW load under Tariff E-2 will be energized through new 11kV independent feeder which will be emanated from 132 kV Samma Satta Grid Station by recovering the estimated cost from PIEDMC for construction of Feeder amounting to Rs. 32,838,900/- submitted by PD (Const.). The technical parameters of independent feeder is as under: -

%age Power Loss	=	1.0% (permissible limit upto 3.5%)
%age Voltage Drop	=	2.6% (permissible limit upto 5.0%)

The Board was informed that Risk Management Committee has recommended the case for Board's approval. The Board considered the case in detail and after due deliberation resolved as follows:-

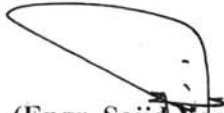
Resolution

155-BOD-R20 RESOLVED that considering the request of Chief Engineer (P&E) and the recommendations of Risk Management Committee of the Board, the temporary connection in the name of Punjab Industrial Estate Development and Management Company for Bahawalpur Industrial Estate, Bahawalpur for load 1500 kW under Tariff E-2 and to recover the estimated cost Rs. 32,838,900/- for construction of 11 kV Feeder of 7.41 km Osprey Conductor to be emanated from 132 kV Samma Satta Grid Station, and security amount Rs. 23,490,000/- and other charges Rs. 198,900/- & Rs. 240,058/- from the applicant is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working paper represents all facts of the case.
- b) All legal and codal formalities have been complied with.
- c) That there is no conflict of interest of any member/Officer of the MEPCO.
- d) There is no violation of SOPs of MEPCO for environmental and social safeguard.
- e) Certified that the case has been checked by the sponsoring officer and is complete in all respect for consideration of Board of Directors, MEPCO.
- f) Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences

The Meeting ended with thanks to and from the Chair.


 (Engr. Sajid Yaqoob)
 Company Secretary MEPCO