

MULTAN ELECTRIC POWER COMPANY

Tel: 061-9210380 Ext: 2084
061/9330244
Fax: 061-9220204

Office of
The Company Secretary

No. 28501-25/Company Secy

Dated: 21-6-18

1. Mr. Akhlaq Ahmad Syed
House No.162, Street No. 73,
G-9/3, Islamabad.
2. Engr: Muhammad Akram Chaudhry
Chief Executive Officer,
MEPCO Multan.
3. Mr. Khalid Masood Khan,
10-Green Lane, Zakaria Town
Bosan Road, Multan.
4. Mr. Saadullah Khan
House No.49/1, Street No.1, Phase-2 DHA
Lahore-54792.
5. Mr. Shaheryar Chishty,
CEO, Asis Pak Investments,
Daewoo Pakistan Building, Kalma Chowk
231-Feroze Pur Road Lahore.
6. Mr. Asrar Ahmad Malik
President, Multan Chamber of Commerce & Industry
Shahrah-e-Aiwan-e-Tijarat-o-Sanat,
Near Kalma Chowk, Multan
7. Commissioner, Multan Division
Multan.
8. Mr. Zaffar Abbas
Joint Secretary (Transmission),
Room No. 235 Ministry of Water & Power,
Islamabad.
9. Muhammad Anwer Sheikh,
Joint Secretary (CF-II), Govt of Pakistan
Finance Division Islamabad.

Sub:-: **MINUTES OF 137th BOD MEETING.**

Enclosed please find herewith Minutes of 137th BOD Meeting held on
07-06-2018 (Thursday) at 11:00 am in **MEPCO Conference Room Khanewal Road
Multan** for information and necessary action please.

DA/as above

Copy to:-

1. Finance Director, MEPCO Ltd Multan.
2. HR/Admn: Director MEPCO Ltd Multan.
3. General Manager (Tech) MEPCO Ltd Multan.
4. General Manager (Op) Distn: MEPCO HQ Multan.
5. Chief Engineer/CS Director MEPCO Ltd Multan.
6. Chief Engineer (T&G) MEPCO Ltd Multan.
7. Chief Engineer (Development) HQ Multan.
8. Chief Engineer (Planning) HQ Multan.
9. Chief Engineer (O&M) HQ Multan.
10. DG (IS) MEPCO HQ Multan.
11. Project Director Construction MEPCO HQ Multan.
12. M. (S)


COMPANY SECRETARY

For information & necessary action.

MULTAN ELECTRIC POWER COMPANY
MINUTES OF 137TH MEPCO B.O.D. MEETING, HELD ON 07.06.2018 (THURSDAY) AT
12:00 PM IN MEPCO CONFERENCE ROOM, KHANEWAL ROAD MULTAN.

1. Mr. Akhlaq Ahmad Syed Chairman
2. Muhammad Akram Ch Director/CEO
3. Mr. Saadullah Khan Director (Through Video Link)
4. Mr. Khalid Masood Khan Director
5. Mr. Bilal Ahmad Butt Director
6. Mr. Asrar Ahmad Malik Director
7. Mr. Shaheryar Arshad Chishty Director (Through Video Link)

Following MEPCO officers attended the Meeting on call.

1. Mian Ansar Mahmood Finance Director.
2. Engr: Shahid Hameed Chohan Chief Engineer (Dev).
3. Engr. Abdul Aziz Khan Niazi Chief Engineer (O&M) Dist.
4. Engr. Shahid Iqbal Ch: Chief Engineer (P&E).
5. Engr. Ghulam Yaseen Chief Engineer/CSD.
6. Muhammad Naeem Ullah HR & Admin Director.
7. Engr. Abdul Sattar Manager (Procurement) Dist

The Meeting started with recitation from the **Holy Quran** by Mr. Akhlaq Ahmad Syed. The Chair was apprised that Mr. Sajid Yaqoob Company Secretary is unable to attend the meeting due to death of his uncle. The Board after due consideration requested the Chief Executive Officer to act as Company Secretary for this meeting. The Board was intimated about the "Leave of Absence" request received from Muhammad Anwar Shaikh, & Mr. Zafar Abbas Honorable Members of MEPCO Board. The Board, after due consideration, granted the leave of absence to the Honorable Members. The Chairman Board noted the quorum of the meeting and declared the meeting to be in order. The Board Members and key management personnel declared that they do not have any conflict of interest in respect of any Agenda Item being discussed in this meeting.

Following agenda items were presented to the Board. The resultant discussions, approvals and directions of the Board are narrated as under.

AGENDA ITEM NO.1

To consider and confirm the Minutes of 136th BOD Meeting held on 02.06.2018.

The Company Secretary apprised that the Minutes of 136th BOD Meeting held on 02.06.2018 are under preparation so, he requested the Board to defer the confirmation of minutes to next meeting.

Decision

137-BOD-R1 RESOLVED that the approval of Minutes of 136th BOD Meeting held on 02.06.2018 deferred to next meeting.

AGENDA ITEM N O.2

To consider and accord approval for the following matters relating to Audit Committee.

i. Approval of MEPCO Budget for F.Y. 2018-19.

The agenda was presented by Director Finance. The Board was apprised that the case was presented to the Audit Committee in its meeting held on 31.05.2018. The Committee was apprised that MEPCO Corporate Budget for Operating and Capital Expenditure for F.Y. 2018-19 has been prepared and being presented to the Audit Committee of the MEPCO BOD. The following budget estimates have been figured out keeping in view past performance, consumer end tariff, projected availability of power, inflationary trend etc:

	<u>Rs. in million</u>
Total Revenue	233,206
Operating Cost and Other Expenses	<u>228,336</u>
Net Profit	4,870
Capital Expense (CAPEX)	13,638

The salient features and Budget highlights were appraised to the Committee in the presented budget document. The Committee was requested to recommend the case for Board's approval. The Board was apprised that Audit Committee of the Board has recommended this case for Board's consideration and approval. The Board was requested to accord its approval for MEPCO Revenue budget of Rs.233,206 (M), O&M Expenses Budget of Rs.25,928 (M) and Capital Expenditure Budget of Rs. 13,638 (M) for F.Y. 2018-19, and further authorizing Finance Director to allocate the same to the respective Formations/Accounting units. The Board after due consideration and discussion resolved/directed as follows.

Decision

137-BOD-R2 RESOLVED that considering the request of Finance Director MEPCO & recommendations of Audit Committee of the Board, the approval for MEPCO Revenue Budget of Rs.217,199 (M) due to increase in projection and tariff power purchase cost at current tariff power purchase reference, O&M Expenses Budget of Rs.30,949 (M) and Capital Expenditure Budget of Rs. 13,638 (M) for F.Y. 2018-19, and further authorizing Finance Director to allocate the same to the respective formations/Accounting units is hereby accorded subject to following amendments.

1. The projected increase in No. of units purchased for financial year 2018-19 should be taken as 11% as compared to previous year (2017-18 actual).
2. The Power purchase cost be taken from current tariff power purchase reference.
3. The Budget allocated for DOP, ELR and STG should be revisited by Chief Executive Officer and revised accordingly.
4. KPI may also be made part of the budget.

The approval is based on the following confirmations by the management of MEPCO.

- a. The working paper represents true facts of subjected case.
- b. Any Misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences.

Directions

137-BOD-D1 The management should prepare a comprehensive proposal/study clearly reflecting the investment and time span required to bring down the line losses at par with FESCO, GEPCO & IESCO.

137-BOD-D2 The verified claims of contractors & supplier of STG be submitted to Finance so that proper liability is created. All payments pertaining to ADB loans be paid in time so that no payment falls on MEPCO in this regard.

AGENDA ITEM NO .3

To consider and accord approval for the following matter relating to Procurement Committee.

- i. Approval of tentative procurement plan for F.Y. 2018-19 for procurement of Grid Station & Transmission Line Material required by GSC and GSO formations under MEPCO's own Resources.**

The agenda was presented by Chief Engineer (Dev) PMU. The Board was apprised that the case was presented to the Procurement Committee in its meeting held on 31.05.2018. The Committee was apprised that GSC & GSO formations have forwarded the requirement of material for F.Y. 2018-19 for completion of various ongoing, new projects and maintenance in MEPCO's jurisdiction under MEPCO's own resources. The present stock of own resources material as well as under procurement is not sufficient to cater the demand of GSC for ongoing works as well as new projects and GSOs demand for the maintenance of the Grid System Operation. This required material is needed to be procured / purchased by floating NCB tenders. The cost of required procurement is estimated to be Rs. 2,540 Million (Approx.) having detail as under:-

- i. Estimated cost of Grid Station Material to be procured = Rs. 1,616 M
 ii. Estimated Cost of T/Line material to be procured = Rs. 924 M
 Total Estimated Cost = Rs. 2,540 M

The detail of major equipments to be procured is as under:-

Sr. No.	Description	Qty. (No.)	Est. Cost PKR (in Mln)	Last year Procurement (Qty.)	Difference (Qty.)
1	31.5/40MVA Power Transformer	10	465	25	-15
2	132KV Bus Isolator	45	33	28	17
3	132KV Line Isolator	18	15	4	14
4	132KV Lightning Arrestors	97	21	54	43
5	Control Panel CP-30	43	18	23	20
6	Control Panel CP-50	37	13	25	12
7	Relay Panel RP-3	43	37	26	11
8	Relay Panel RP-4	37	33	32	5
9	Capacitor Unit Structure	68	15	114	-46
10	Power Cable	38	39	35	3
11	132KV Tower ZM-I	309	171	715	-406
12	132KV Tower ZM-30	50	43	202	-152
13	132KV Tower ZM-60	35	39	110	-75
15	ACSR Lynx Conductor	541-Km	127	321-Km	220
16	Disc Insulators	121,000	360	55,783	65,217
17	Steel Tubular Poles	15	3	40	-25

Procurement is being carried out on the demand of GSO formation for GSO maintenance and requirement of Project Director (GSC) MEPCO for ongoing works and following new projects of Grid Stations and Transmission Lines.

- ❖ New Grid Stations =07-No.
- ❖ Extension works =02-No.
- ❖ Augmentation works =03-No.
- ❖ Conversion works =02-No.
- ❖ New Transmission Lines=96-Km

Procurement of Grid Station and Transmission Line Material is being carried out on the demand of Project Director (GSC) MEPCO for New & Ongoing Projects and for GSO maintenance against requirement of S.E (GSO) Multan & Sahiwal and to maintain the minimum Store Balance for GSO. So, consolidated rationalized procurement plan after consultation with Project Director (GSC) MEPCO and S.E (GSO) Multan and Sahiwal was prepared. Some of these above mentioned projects are included in PC-I of 7th STG Plan and remaining works were got approved from MEPCO BOD and after implementation of proposed procurement plan the system will be upgraded and resultantly the performance of the company will improve as under:-

Reduction in Power Losses =7.7 MW
 Reduction / Saving in Energy Losses / Year = 37.30 (MkWh@Load Factor 70%)
 In addition to that about 1.5 Million population will be facilitated with electricity.
 Total estimated cost is Rs. 2,540/- Million.

Budget to be allocated for GSC against STG Works = Rs. 1,800 Million
 Budget to be allocated for GSO formation = Rs. 740 Million

MEPCO BOD has already approved the minimum store balance of each item in its 121st BOD Meeting held on 14.01.2017 against agenda item No. 8 (xxi). The Committee was requested to recommend the case for Board's approval. The Board was apprised that Procurement Committee of the Board has recommended this case for Board's consideration and approval. The Board was requested to accord approval for the tentative procurement plan for F.Y. 2018-19 for procurement of Grid Station and Transmission Line Material required by GSC & GSO formations under MEPCO's own resources

amounting to Rs. 2,540 Million (Approx.) through NCB tenders and approval of budget of same amount for said procurement.

Decision

137-BOD-R3 RESOLVED that considering the request of Chief Engineer (Dev) PMU and recommendations of Procurement Committee of the Board, approval of tentative procurement plan for F.Y. 2018-19 for procurement of Grid Station and Transmission Line Material required by GSC & GSO formations under MEPCO's own resources amounting to Rs. 2,540 Million (Approx.) through NCB tenders and approval of budget of same amount for said procurement is accorded.

The approval is based on the following confirmations by the management of MEPCO.

- a) The working paper represents true facts of subjected case.
- b) Rules & procedure as laid down for such case have been duly complied with & adopted by the MEPCO.
- c) Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences.

ii. Approval for tentative Yearly Procurement Plan for the Fiscal Year 2018-19 to the extent of Rs. 12057.79 million

The agenda was presented by Chief Engineer (O&M) Dist. The Board was apprised that the case was presented to the Procurement Committee in its meeting held on 31.05.2018. The Committee was informed that the basic objective of the procurement plan is to arrange purchases in a controlled & efficient manner. The Tentative Requirement of the F/Y 2018-19 submitted by the P.D (Cont) MEPCO Multan for 4000 No. Village Electrification & other Deposit works & HT/LT Feeders and Managers (Op) MEPCO Circles for new connections & maintenance. Similarly tentative annual procurement plan of Safety Directorate Multan for F/Y 2018-19 is also submitted accordingly. Keeping in view of above, total cost of tentative procurement plan for the F/Y 2018-19 has been worked out for Distribution Material & T&P items detail as below:

Sr. No.	Description	Tentative Amount (Rs. in Million)
1	Distribution Material	11857.60
2	Line T&P Items	200.19
Grand Total: -		12057.79

The comparison of current year plan with the last year plan i.e 2017-18 is as under:

Sr. No.	Description	Tentative Amount for F/Y 2018-19 Million	Last F/Y 2017-18 Approved Plan Million
1	Distribution Material	11857.60	18187.30
2	Line T&P Items	200.19	206.84
Grand Total: -		12057.79	18394.14

The comparison & segregation of tentative procurement plan of distribution material into actually procurement made during the last year is as under:

Sr. No.	Description	F/Y 2017-18 (Amount in Million)				F/Y 2018-19	
		Plan		Procured	In Process	Plan	
		PD (C)	Mgr. (Op)			PD (C)	Mgr. (Op)
1	Distribution Material	12652.36	5534.94	11300.14	5050.25	8024.93	3832.67
		18187.30		16350.39		12057.79	

Rational of procurement plan consists the following:

Sr.#	Description	Amount Million	%age
a	Provision of material to the work for which amount is deposited by the consumer, Connections, New Villages, Housing Schemes, Industrial feeders & Road Widening Works etc:	8442.59	70.02%
b	Provision of material to meet the system break down, replacement of defective Transformers, poles and meter to maintain the supply to the consumers.	1161.58	9.63%

c	Extension in the existing Distribution System to meet the load growth in the system	2253.43	18.69%
d	Provision of New T&P to the Employee	200.19	1.66%
TOTAL: -		12057.79	100%

Furthermore, the minimum level of inventory of each item for 90 days that should be available in the store has been incorporated in this plan. The Committee was requested to recommend the case for Board's approval. The Board was apprised that Procurement Committee of the Board has recommended this case for Board's consideration and approval. The Board was requested to accord approval for the tentative yearly procurement plan for the F/Y 2018-19 envisaging the procurement of Distribution material and T&P / PPE Items entails tentative expenditure to the tune of Rs.12057.79 million as proposed.

Decision

137-BOD-R4 RESOLVED that considering the request of Chief Engineer (O&M) Dist: and recommendations of Procurement Committee of the Board, the approval of tentative yearly procurement plan for the F/Y 2018-19 envisaging the procurement of Distribution material and T&P / PPE items amounting to Rs.12057.79 million is hereby accorded.

The approval is based on the following confirmations by the management of MEPCO.

- a. The working paper represents true facts of subjected case.
- b. Rules & procedure as laid down for such case have been duly complied with & adopted by the MEPCO.
- c. Technical and financial evaluation of the bid submitted for the said case has been carried out correctly on the basis of true facts of each bid submitted by the bidders, and
- d. Any misstatement of the facts and figures in the working paper would make MEPCO management for the consequences.

iii. Approval for tentative Yearly Procurement Plan for Reclamation of 7200Nos. Transformers for the Fiscal Year 2018-19 to the extent of Rs. 352.5 million in respect of Transformer Reclamation Workshops under MEPCO.

The agenda was presented by Chief Engineer (Op). The Board was apprised that the case was presented to the Procurement Committee in its meeting held on 31.05.2018. The Committee was was apprised that the agenda for approval of tentative yearly procurement plan for Reclamation of 9600 Nos. transformers for the Fiscal year 2018-19 to the extent of Rs. 470.00 million in respect of Transformer Reclamation Workshops under MEPCO was presented to Procurement Committee of the Board. The Procurement Committee of BOD discussed the case at length and after due diligence resolved / directed as follows. The Procurement Committee of the Board recommended the case for Board's approval for proposed procurement plan for the F/Y 2018-2019 to the tune of Rs. 352.5 million for repair of 7200 Nos. transformers. The Committee directed the G.M (OP) as follows.

1. To present the analysis of actual number of transformers present in MEPCO distribution system, number of transformers added in system, number of transformers damaged during the last financial year along with its justification.
2. Reasons of the damaged of the distribution transformers and measures adopted by the management to mitigate the cause should be presented to the Procurement Committee.
3. The Management should prepare a comprehensive policy and strategy to reduce the number of damaged distribution transformers.

In compliance of above mentioned instructions, the CE (Op) apprised the Committee as tabulated below.

Total No. of Transformers		
Present in MEPCO	Added in System	Damaged during Last F.Y
160253	3793	9302

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Furthermore, he also briefed the Committee about the major reasons for damage of distribution transformers and also explained the safety measures being taken for proper working of distribution transformers. The Committee was requested to recommend the case for Board's approval. The Committee showed its serious concern for damaging of 9302 distribution transformers during the last financial year. After detailed discussed and deliberation the Committee directed as follows.

1. The Management should present an analysis of damaged transformers to the Procurement Committee indicating the No. of transformers damaged more than 1 time out of 9302 distribution transformers damaged during the previous financial year.
2. A detailed report should be prepared identifying the major cause of the damaging of distribution transformers.
3. The Management should prepare/ propose a comprehensive policy to reduce the number of damaged distribution transformers along with mechanism for its implementation and technical solution for protection of transformers.

The Board was apprised that after due deliberation Procurement Committee of the Board has recommended this case for Board's consideration and approval for tentative yearly procurement plan for the F/Y 2018-19 envisaging the procurement of material required to Transformer Reclamation Workshop Multan, B-Pur, Vehari & DG Khan, tentative expenditure to the tune of Rs. 113.82 million for repair of 2325 Nos defective transformers only for first 6 months of next financial year and the procurement plan for next 6 months should be presented to the Committee for its consideration. The Board was requested to accord approval as recommended by the Procurement Committee. After due consideration, the Board resolved as follows and endorsed the directions of the Procurement Committee.

Decision

137-BOD-R5 RESOLVED that considering the request of Chief Engineer (OP) and recommendations of Procurement Committee of the Board, the approval of tentative yearly procurement plan for the F/Y 2018-19 envisaging the procurement of material required to Transformer Reclamation Workshop Multan, B-Pur, Vehari & DG Khan, tentative expenditure to the tune of Rs. 113.82 million for repair of 2325 Nos defective transformers only for first 6 months of next financial year and the procurement plan for next 6 months should be presented to the Procurement Committee for its consideration. The approval is based on the following confirmations by the management of MEPCO.

- a) The working paper represents true facts of subjected case.
- b) Rules and procedure as laid down for such case have been duly complied with and adopted by the MEPCO.
- c) All legal and codal formalities have been compiled with.
- d) That there is no conflict of interest of any member / officer of the MEPCO.
- e) Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences.

✓ **137-BOD-D3** The Management should present an analysis of damaged transformers to the Procurement Committee indicating the No. of transformers damaged more than 1 time out of 9302 distribution transformers damaged during the previous financial year by 30th July, 2018.

✓ **137-BOD-D4** A detailed report should be prepared identifying the major cause of the damaging of distribution transformers by 30th July, 2018.

✓ **137-BOD-D5** The Management should prepare/ propose a comprehensive policy to reduce the number of damaged distribution transformers along with mechanism for its implementation and technical solution for protection of transformers. by 30th July, 2018.

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iv. Approval for procurement of 132/11.5KV, 31.5/40 MVA Power Transformers Finance Under MEPCO's own resources against Tender No. PMU-MEPCO-65-2017 opened on 21.11.2017.

The agenda was presented by Chief Engineer (Dev) PMU. The Board was apprised that the case was presented to the Procurement Committee in its meeting held on 31.05.2018. The Committee was informed that tender was floated for procurement of 25-No. 132/11.5KV, 31.5/40MVA Power Transformers from MEPCO's own resources against requirement of GSC formation for following Grid Stations.

1. Augmentation Works

Sr. No.	Name of Grid Station	Capacity of Power Transformer	Quantity (No.)
1	132KV Grid Station Bonga Hayat	31.5/40MVA	01
2	132KV Grid Station Kot Addu	31.5/40MVA	01
3	132KV Grid Station Mahra Khas	31.5/40MVA	02
4	132KV Grid Station Chaubara	20/26MVA	01
5	132KV Grid Station Ali Pur	20/26 MVA	01
6	132KV Grid Station Khan Garh	20/26 MVA	01

2. Extension Works

Sr. No.	Name of Grid Station	Capacity of Power Transformer	Quantity (No.)
1	132KV Grid Station Noor Pur	20/26MVA	01
2	132KV Grid Station Jamal Din Wali	20/26 MVA	01
3	132KV Grid Station M. Pur Pahoran	20/26MVA	01
4	132KV Grid Station Bahawal Nagar	20/26 MVA	01
5	132KV Grid Station Hasil Pur	20/26MVA	01
6	132KV Grid Station Rahim Yar Khan-II	20/26 MVA	01

3. New Grid Stations

Sr. No.	Name of Grid Station	Capacity of Power Transformer	Quantity (No.)
1	132KV Grid Station Kassowal	20/26MVA	02
2	132KV Grid Station Bahwal Nagar -II	20/26 MVA	02
3	132KV Grid Station Khan Pur Bagga Sher	20/26MVA	02
4	132KV Grid Station Donga Bonga	20/26 MVA	02
5	132KV Grid Station Pak Pattan-II	20/26MVA	02
6	132KV Grid Station Suraj Miani	20/26 MVA	02

04-No. (Four) 31.5/40MVA Power Transformers were required and 21-No. 20/26MVA Power

Sr. No.	Name of Bidder	Unit FCS / CIP Price after discount	FCS / CIP Price after Discount (PKR)	Cost of Losses	Custom Duties & Taxes	Total Evaluated Bid Price	Percent (%) Relative Cost
1	M/s PEL	44,500,000	1,112,500,000	663,170,650	--	1,497,545,650	100.0
2	M/s HEC	47,000,000	1,175,000,000	692,935,750	--	1,574,185,750	105.1
3	M/s LEEC, China through M/s Sputnik Enterprises, Lahore	US \$ 321,500 = PKR 34,409,300	834,425,525	680,797,500	190,880,525	1,706,103,550	113.9
4	M/s Chint, China through M/s ZSS, Lahore	US \$ 333,000 = PKR 35,148,150	878,703,750	680,797,500	197,114,625	1,756,615,875	117.3
5	M/s EET, Turkey through M/s Associated, Lahore			The bidder has not quoted CIP Price.			

The bids were forwarded to MEPCO Evaluation Committee for evaluation vide letter No. 4790-94 dated 22.12.2017. Evaluation Report was received vide letter No. 6965-67 dated 09.03.2018. MEPCO

Evaluation Committee declared that first lowest bidder M/s PEL, Lahore is technically non-responsive due to the reason that type tests were not conducted from an STL Lab., as per tender requirement and also non-responsive as regards the performance criteria and second lowest bidder M/s HEC, Hattar is technically non-responsive due to the reason that type tests were not conducted from an STL Lab., as per tender requirement and bidder is also financially non-responsive. So the tender may be scrapped and re-tendering may be carried out. Letter was forwarded to Chief Engineer (O&M) Distt: MEPCO Convener MEPCO Bid Evaluation Committee vide letter No. 7086-89 dated 15.03.2018 to revise the Bid Evaluation Report with the recommendations of lowest evaluated responsive bidder but Chief Engineer (O&M) Distt: MEPCO refused for revised bid evaluation report and informed that the recommendations are final. Section –IX Technical Provisions Clause –6 Type Tests of Bidding Documents is reproduced as under:-

6. TYPE TESTS

- 6.1.1 All equipment being supplied shall conform to type test as per technical specification and shall be subject to routine tests in accordance with requirements stipulated under respective sections. Purchaser reserves the right to witness any or all the type tests.
- 6.2 The reports for all type tests as per technical specification shall be furnished by the Contractor along with equipment/material drawings. The type tests conducted earlier should have been conducted in ILAC accredited laboratory (accredited based on ISO/IEC 17025 by the national accreditation body of the country where laboratory is located).
- 6.3 The type test reports submitted shall be of the tests conducted within last 05 (five) years prior to the date of bid opening. In case the type test reports are of the test conducted earlier than 05 (Five) years prior to the date of bid opening, the contractor shall repeat these test(s) at no extra cost to the purchaser.
- 6.4 In the event of any discrepancy in the type test reports i.e. any test report not acceptable due to any design/manufacturing changes (including substitution of components) or due to non-compliance with the requirement stipulated in the Technical Specification or any/all additional type tests not carried out, same shall be carried out without any additional cost implication to the Purchaser from STL accredited laboratory.
- 6.5 These type test charges would be considered in bid evaluation. In case Bidder does not indicate charges for any of the type tests, it will be presumed that the particular test has been offered free of charge. Further, in case any Bidder indicates that he shall not carry out a particular test; his offer shall be considered incomplete and shall be liable to be rejected.
- 6.6 The type testing, in case of award, will be arranged at one of the STL accredited laboratories in accordance with the provisions of Clause-26 Section-VI of the bidding document without affecting the stipulated delivery schedule.
- 6.7 Failure to provide type test certificates with the bid may not result in bid rejection. The Purchaser can ask for test results after bid opening as deemed necessary.

It is clearly mentioned in bidding document that bid cannot be rejected and bidder cannot be declared non-responsive on the basis of non provision of type test report from STL Lab. with the bid and purchaser can ask for type tests after bid opening. Bid Evaluation Committee did not bother to get the consent of the bidders for fresh type tests from STL Lab., within stipulated delivery period if contract is awarded. M/s PEL, Lahore vide letter No. Mktg-PD/E17.255 dated 19.04.2018 intimated that we are arranging type testing according to Clause -6 "Type Tests" Section –IX of the subject tender from STL Lab., like KEMA Holland / CESI, Italy for short circuit testing and is expected to be performed by the mid of August-2018. Recently, GEPCO has issued notification of award on 03.04.2018 to M/s Pak Elektron Ltd., Lahore for 07-No. 31.5/40MVA Power Transformers subject to fresh type test report from an STL Lab. The price of per unit Transformer of GEPCO is Rs. 46.1 Million whereas the price of per unit transformer in MEPCO tender is Rs. 44.5 Million which is Rs. 1.6 Million per unit less than GEPCO price. The Committee was requested to recommend the

case for Board's approval. The Board was apprised that Procurement Committee of the Board has recommended this case for Board's consideration and approval for the approval for awarding contract to 1st lowest bidder M/s PEL, Lahore amounting to Rs. 1,112,500,000/- (excluding GST & SED) subject to provision of type test from an STL Lab.. The Board was requested to accord its approval for issuance of LOI/P.O in favor of M/s Pak Elektro Ltd. Lahore amounting to Rs. 1,112,500,000/- (excluding GST & SED) subject to performance of fresh type testing from STL Lab. The Board discussed the case at length and after due diligence resolved as follows.

Chairman's observation that why a technically non responsive bidder was recommended for issuance of the LOI/PO was not satisfactorily responded by the sponsor of the Agenda item.

Chairman also observed that Bid Evaluation Committee's mandate is to evaluate the bids in the light of criterion stated in the bid documents and determine the lowest responsive bid and let the competent authority make a decision with regards to issuance of LOI to the lowest responsive bidder of scrap the bids if circumstances warrant so.

Chairman further observed as to why a bid should be scrapped if some of the bidders are not technically responsive and system needs of up-gradation delayed resulting in unnecessary losses to the company. All members of the board observed that procurement committee was not appropriately briefed on this agenda item. Therefore, the case may be referred back to the procurement committee of the Board.

Decision

137-BOD-R6 RESOLVED that the case is referred back to the Procurement Committee for reconsideration.

Direction

137-BOD-D6 RESOLVED that in future a bid report must include bids evaluation summary that will be included in the Agenda item fact sheet to clearly state the bids responsiveness as per following format:

Criterion	Bidder 1	Bidder 2	Bidder 3	Bidder 4
Criteria 1	Responsive	Responsive	Responsive	Responsive
Criteria 2	Responsive	Responsive	Responsive	Responsive
Criteria 3	Non-Responsive	Responsive	Responsive	Responsive
Criteria 4	Non-Responsive	Responsive	Responsive	Responsive
Criteria 5	Responsive	Responsive	Responsive	Responsive
OVERALL	Non-Responsive	Responsive	Responsive	Responsive

v. Approval for Procurement of 45000 Nos Single Phase Static Meters against Tender No 156 dated 19.02.2018 through 15% Variation / Repeat Order.

The agenda was presented by Chief Engineer (O&M) Dist. The Board was apprised that the case was presented to the Procurement Committee in its meeting held on 31.05.2018. The Committee was intimated that following Purchase Order was placed for the supply of 300,000 Nos Single Phase Static Meters with the approval of BOD MEPCO in its 134th Meeting held on 20.03.2018 upon following firms.

Sr No	Name of Firm	P.O No & Date	Purchase Rate (Rs)	Ordered Qty (Nos)	15% Addl Qty (Nos)
1	M/S Transfo Power	0605071 dt 19.04.2018	1160/-	100,000	15,000
2	M/S Vertex Elect:	0605072 dt 19.04.2018	1160/-	100,000	15,000
3	M/S Creative Elect	0605096 dt 21.05.2018	1160/-	100,000	15,000
Total				300,000	45,000

As per purchase order Clause B-Special Condition xv, MEPCO Reserve the right to increase / decrease 15% of the quantity within currency of contract or within six months from the issuance of purchase order

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whichever is later. Keeping in view the pendency of New General connections, demand of meters against change of defective meters and low purchase rate, the approval for procurement of 45000 Nos Single Phase Static Meters through 15% additional / repeat order is requested. The requirement, Stock & balance of Single Phase Static Meters (in Nos) is as under:-

Requirement 2017-18	Already Utilized Up to 07/2017 to 4/2018	Stock Balance	Pipe Line
935,409	675,925	-	368,000

Total cost for the procurement of 15 % Single Phase Meters (Excluding 17 % GST) is worked out as under: -

Original Ordered Qty (Nos)	Purchase Rate (p.u)	15% Addl: Qty (Nos)	Cost of Original P.O (Million)	Add: Cost (Million)	Total Cost Org+ Addl: Million
300000	1160/-	45000	348.000	52.200	400.200

The Committee was requested to recommend the case for Board's approval. The Board was apprised that Procurement Committee of the Board has recommended this case for Board's consideration and approval. The Board was requested to accord its approval for the procurement of 45000 Nos Single Phase Meters through 15% variation / Repeat Order from below mentioned firms.

Name of Firm	Original Ordered Qty (Nos)	Purchase Rate (p.u)	15% Addl: Qty (Nos)	Cost of Original P.O (Million) Excl (Taxes)	Add: Cost (Million) Excl (Taxes)	Total Cost Org+ Addl:
M/S Transfo Power	100000	1160/-	15000	116,000,000	17,400,000	133,400,000
M/S Vertex Elect:	100000	1160/-	15000	116,000,000	17,400,000	133,400,000
M/S Creative	100000	1160/-	15000	116,000,000	17,400,000	133,400,000
	Total			348,000,000	52,200,000	400,200,000
	Million			348.000	52.200	400.200

The Additional cost for above procurement would be amounting to Rs. 52.200 million & total cost of P.O (Addl + Org) would amounting to Rs.400.200 Million (Excluding GST).

Decision

137-BOD-R7 RESOLVED that considering the request of Chief Engineer (O&M) Dist: and recommendations of Procurement Committee of the Board, the approval for the procurement of 45000 Nos Single Phase Meters through 15% variation / Repeat Order from below mentioned firms is hereby accorded.

Name of Firm	Original Ordered Qty (Nos)	Purchase Rate (p.u)	15% Addl: Qty (Nos)	Cost of Original P.O (Million) Excl (Taxes)	Add: Cost (Million) Excl (Taxes)	Total Cost Org+ Addl:
M/S Transfo Power	100000	1160/-	15000	116,000,000	17,400,000	133,400,000
M/S Vertex Elect:	100000	1160/-	15000	116,000,000	17,400,000	133,400,000
M/S Creative	100000	1160/-	15000	116,000,000	17,400,000	133,400,000
	Total			348,000,000	52,200,000	400,200,000
	Million			348.000	52.200	400.200

The Additional cost for above procurement would be amounting to Rs. 52.200 million & total cost of P.O (Addl + Org) would be amounting to Rs.400.200 Million (Excluding GST).

The approval is based on the following confirmations by the management of MEPCO.

- The Rules and procedures as laid down in PPRA Rules for such procurement have been duly complied with and adopted by the MEPCO.

- b. Technical and financial evaluation of the bid submitted for the said procurement has been carried out correctly on the basis of true facts of each bid submitted by the Bidders.
- c. The repeat order is in line with the original purchase order issued.
- d. The Price of the proposed material has increased in recently opened tenders.
- e. All legal and codal formalities have been complied with.
- f. That there is no conflict of interest of any Member/ Officer of the MEPCO.
- g. Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences.

vi. Administrative Approval for Construction of 14.450KM new proposed 11KV Independent Feeder with Osprey Conductor (on cost deposit basis) for new connection in the Name of "M/S Zubair Feed (Pvt) Ltd" situated at Chak No. 17/SP near Rakh Pull Depal Pur Road Pakpattan under tariff B-3, for 1800KW load, applied by the Management.

The agenda was presented by Chief Engineer (P&E). The Board was apprised that the case was presented to the Procurement Committee in its meeting held on 31.05.2018. The Committee was intimated that the Management of "M/S Zubair Feed (Pvt) Ltd" situated at Chak No. 17/SP near Rakh Pull Depal Pur Road Pakpattan applied for new connection of load 1800KW under Tariff B-3. According to Commercial Procedure and SOP the applied 1800KW load under Tariff B-3 will be energized through new proposed independent 11KV Feeder with ACSR "Osprey" Conductor. The Project Director has submitted the estimate for construction of said new proposed 11KV independent feeder, which has been prepared by Construction Formation MEPCO Division Sahiwal and worked out amounting to Rs. 27.932 Million. The Committee was requested to recommend the case for Board's approval. The Board was apprised that Procurement Committee of the Board has recommended this case for Board's consideration and approval. The Board was requested to accord its approval.

Decision

137-BOD-R8 RESOLVED that considering the request of Chief Engineer (P&E) and recommendations of Procurement Committee of the Board, the administrative approval for construction of 14.450KM new proposed 11KV Independent feeder with Osprey Conductor (on cost deposit basis) for new applied connection in the Name of "M/S Zubair Feed (Pvt) Ltd" situated at Chak No. 17/SP near Rakh Pull Depal Pur Road Pakpattan" under tariff B-3, 1800KW Load of the estimate amounting to Rs. 27.932 is hereby accorded.

The approval is based on the following confirmations by the management of MEPCO.

- a. The working paper represents true facts of subjected case.
- b. Rules and procedure as laid down for such case have been duly complied with and adopted by the MEPCO.
- c. Technical and Financial evaluation of such case has been carried out correctly on the basis of true facts.
- d. Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences.

vii. Administrative Approval for Construction of 7.363KM new proposed 11KV Independent Feeder with Osprey Conductor (on cost deposit basis) for extension in load from 1200KW to 3200KW for an industrial connection under tariff B-3, in the Name of "M/S Sadiq Oil Mill Extraction (Pvt) Ltd" situated at Chak No. 187/9-L Multan Road Sahiwal, applied by the Management of said industrial unit.

The agenda was presented by Chief Engineer (P&E). The Board was apprised that the case was presented to the Procurement Committee in its meeting held on 31.05.2018. The Committee was intimated that the Management of "M/S Sadiq Oil Mill Extraction (Pvt) Ltd" situated at Chak No.

187/9-L Multan Road Sahiwal applied for extension of load from 1200KW to 3200KW for their existing industrial connection under Tariff B-3, through a separate new proposed 11KV independent feeder. The said connection is presently energized through a combined 11KV independent feeder of Said Feed Mill. According to Commercial Procedure and SOP the applied net extension of 2000KW load will be energized through new proposed independent 11KV Feeder with ACSR "Osprey" Conductor for said industrial connection. The Project Director has submitted the estimate for construction of said new proposed 11KV independent feeder, which has been prepared by Construction Formation MEPCO Division Sahiwal and worked out amounting to Rs. 21.627 Million. The Committee was requested to recommend the case for Board's approval. The Board was apprised that Procurement Committee of the Board has recommended this case for Board's consideration and approval. The Board was requested to accord its approval.

Decision

137-BOD-R9 RESOLVED that considering the request of Chief Engineer (P&E) and recommendations of Procurement Committee of the Board, the administrative approval for construction of 7.363KM new proposed 11KV Independent feeder with Osprey Conductor (on cost deposit basis) for new applied connection in the Name of "M/S Sadiq Oil Mill Extraction (Pvt) Ltd" situated at Chak No. 187/9-L Multan Road Sahiwal under tariff B-3, for extension of load from 1200KW to 3200KW (2000KW net extension) of the estimate amounting to Rs. 21.627 Million is hereby accorded.

AGENDA ITEM NO.4

To consider and accord approval for the following matter relating to HR Committee.

i. Approval for ratification of upgradation Board proceedings from BPS-17 to BPS-18 held on 30.05.2018.

The agenda was presented by HR & Admin Director. The Board was apprised that the case was presented to the HR Committee in its meeting held on 02.06.2018. The Committee was apprised that a meeting of Upgradation Board of Junior Engineers, SDO's (Non-Graduates), Assistant Managers (C.A), Assistant Managers (CS) and Assistant Managers (Computer) from BPS-17 to BPS-18 has been held on 30.05.2018. The composition of Upgradation Board was as under:-

General Manager (Technical)	Convener
Chief Engineer (Development)	Member
Chief Engineer (Operation)	Member
Chief Engineer (O&M) Distn:	Member
Finance Director	Member
HR & Admn Director	Member / Secretary

The summary of recommendations of the Up gradation Board is as under

Category	No. of officers considered	Recommendations of Upgradation Board	
		Recommended	Not Recommended due to pending of Enquiry / LOEs / missing of PERs / not passing of DPE / less threshold
Junior Engineers	31	12	19
SDOs (Non-Graduates)	04	02	02
AM (C.A)	01	01	-
AM (CS)	01	-	01
AM (Computer)	02	-	02
Total	39	15	24

The Committee was requested to recommend the case for Board's approval. The Board was apprised that HR Committee of the Board has recommended this case for Board's consideration and approval. The Board was requested to accord approval for ratification of proceedings / recommendations of

Up-gradation Board of Junior Engineers, SDO's (Non-Graduates), Assistant Managers (C.A), Assistant Managers (CS) and Assistant Managers (Computer) from BPS-17 to BPS-18 held on 30.05.2018 and eligible officers may be granted Time Scale Up gradation w.e.f 30.05.2018 i.e date of conducting Up-gradation Board.

Decision

137-BOD-R10 RESOLVED that considering the request of HR & Admn: Director and recommendations of HR Committee of the Board, the approval for ratification proceedings / recommendations of Up-gradation Board of Junior Engineers, SDO's (Non-Graduates), Assistant Managers (C.A), Assistant Managers (CS) and Assistant Managers (Computer) from BPS-17 to BPS-18 held on 30.05.2018 is hereby accorded and following eligible officers are hereby granted Time Scale Up-gradation w.e.f 30.05.2018 i.e date of conducting Up-gradation Board.

Sr. No.	Name of officer	Designation	Posting Station
1	Muhammad Ali Tunio	SDO	Presently working in SEPCO (Lien in MEPCO)
2	Masood Ahmed Qureshi	SDO	RRE Multan
3	Hamid Raza	SDO	RRE Khanewal
4	Shoukat Hussain	SDO	Procurement (Distn) Multan
5	Ch: Babar Ali Sarwar	SDO	SDO (OP) W.Abad Multan
6	Rehan Ali	SDO	SDO (OP) M.Abad Multan
7	Ubaid Ullah Khosa	Assistant Manager	AM (T) D.G. Khan
8	Wazeer Ali Shah	SDO	Attached with S.E (OP) Bahawal Nagar
9	Shehzad	Assistant Manager	A.M (G) Vehari
10	Muhammad Rafiq Bari	Assistant Manager	A.M (P&E) Multan
11	Ghulam Mohay-ud-din	SDO	SDO GSC Multan
12	Muhammad Saleem Ehsan	SDO	SDO (OP) Khan Garh
13	Rana Liaqat Ali	AM (CA)	A.M (CA) Multan
14	Nacem Mehmood Alvi (Recommended Subject to receipt of NOC from Director (WMC) PEPCO).	AM (E.P)	A.M (E.P) Multan
15	Abdul Jabbar (Recommended Subject to receipt of NOC from Director (WMC) PEPCO).	AM (Trw)	AM (TRW) Bahawalpur

The approval is based on the following confirmations by the management of MEPCO.

- a. The working paper represents true facts of subjected case.
- b. Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences.

ii. Approval for effective date regarding grant of BPS-17 to Senior Superintendent w.e.f 10.09.2014 instead of 18.10.2016 as per PEPCO clarification vide Office Memorandum No. 1193-1215 dt: 18.05.2018.

The agenda was presented by HR & Admin Director. The Board was apprised that the case was presented to the HR Committee in its meeting held on 02.06.2018. The Committee was apprised that MEPCO BOD in its meeting held on 08.11.16 against agenda item No.7(iv) approved the adoption of office Memorandum No.GM(HR)/HRD/A-332/3746-70 dated 18.10.2016 regarding grant of BPS-17 to the Senior Superintendent (BPS-16) with effect from 18.10.16 with following terms and conditions.

- i. One time grant of BPS-17 to all Senior Superintendents working in BPS-16 irrespective of their length of service and without getting it placed before DPC/ Promotion Board /Selection Board.
- ii. In future (3) years satisfactory service as Senior Superintendents BPS-16 is prescribed for grant of BPS-17 to them as well as exercising through DPC/Promotion Board /Selection Board.

- iii. The recruitment rules, nomenclature of the posts and seniority of the Senior Supdt: shall remain intact.
- iv. In future, the grant of higher time scale will be subject to fitness of candidate and recommendations of the relevant DPC/Promotion Board / Selection Board.
- v. On grant of higher scale, pay will be fixed at the next above stage in BPS-17 and no pre-mature increment is admissible.
- vi. On grant of higher time scale, there will be no change in the entitlement/ admissibility of rental ceiling/ house rent allowance / medical allowance.

Now, GM (HR) PEPCO vide his Office Memorandum No. 1193-1215 dt: 18.05.2018 has intimated that Board of Directors PEPCO has been pleased to allow antedate the effective date of PEPCO Office Memorandum No. GM(HR)/HRDA/A-332/3746-70 dt: 18.10.2016 regarding grant of BPS-17 to Senior Superintendents (BPS-16) in PEPCO w.e.f 10.09.2014 (i.e. date of grant of BPS-17 by Finance Division's OM F.No.1(3)R-1/2010/2014 dt: 10.09.2014) instead of 18.10.2016. The HR & Admin Director provided a list of following senior superintendents being benefitted from the above mentioned PEPCO's Office Memorandum.

Sr. No.	Name	Posting Station	Remarks
1	Mr. Yahya Iqbal	P.D (GSC)	Serving
2	Mr. Imtiaz Ahmed	Computer Center Multan	Serving
3	Mr. Farooq Akhtar	P.D (Construction)	Serving
4	Mr. Muhammad Saleem	Multan Circle	Serving
5	Mr. Muhammad Arif	Sahiwal Circle	Serving
6	Mr. Muhammad Ayub	Vehari Circle	Serving
7	Mr. Naseer Ahmed	M/Garh Circle	Serving
8	Mr. Muhammad Zafar	B.Nagar Circle	Serving
9	Mr. Saeed Ahmed	Chief Office	Serving
10	Mr. Muhammad Sami	Chief Office	Serving
11	Mr. Riaz Buzdar	C.E (Dev) PMU	Serving
12	Mr. Mulazim Hussain	M/Garh Circle	Retired on 02.11.2017
13	Malik Muhammad Zafar	P.D (Construction)	Retired on 31.12.2016
14	Mr. Muhammad Bilal	C.E (Dev) PMU	Retired on 10.05.2015
15	Mr. Muhammad Aslam	R. Y. Khan Circle	Retired on 31.12.2015
16	Mr. Anwar-ul Haq	GSO Circle Sahiwal	Retired on 27.06.2016
17	Mr. Abdul Jabbar Khan	Chief Office	Promoted as A.D (Admn) on 22.10.2015
18	Mr. Masood ul Hassan Dogar	Multan Circle	Promoted as A.D (Admn) on 22.10.2015

The Committee was requested to recommend the case for Board's approval. The Board was apprised that HR Committee of the Board has recommended this case for Board's consideration and approval. The Board was requested to accord its approval for adoption GM (HR) PEPCO Office Memorandum No. 1193-1215 dt: 18.05.2018 regarding grant of BPS-17 to Senior Superintendents (BPS-16) in MEPCO w.e.f 10.09.2014 instead of 18.10.2016.

Decision

137-BOD-R11 RESOLVED that considering the request of HR & Admn Director and recommendations of HR Committee of the Board, approval to allow antedate the effectiveness of PEPCO Office Memorandum No. GM(HR)/HRDA/A-332/3746-70 dt: 18.10.2016 regarding grant of BPS-17 to above mentioned Senior Superintendents (BPS-16) in MEPCO is hereby accorded w.e.f 10.09.2014 instead of 18.10.2016.

The approval is based on the following confirmations by the management of MEPCO.

- a. The working paper represents true facts of subjected case.

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- b. Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences..

iii. Approval for long term advance for MEPCO employees F.Y. 2017-18 (BPS-18 & above).

The agenda was presented by HR & Admin Director. The Board was apprised that the case was presented to the HR Committee in its meeting held on 02.06.2018. The Committee was apprised that as per SOP for grant of long term advances to MEPCO Employees, applications for following categories were called from the various formations of MEPCO:-

- a. Construction of House.
- b. Purchase of Plot.
- c. Purchase of Motor Car.
- d. Purchase of Motor Cycle.

As per Section XIII (13.1) & (13.2) Book of Financial Power for DISCOs, MEPCO BOD has full powers to accord approval for grant of Long Term Advances to MEPCO Officers (BPS-18 & above) and Chief Executive Officer MEPCO is fully empowered to accord approval for grant of Long Term Advances to MEPCO employees upto Grade-17 as such approval for grant of long term advance up to employees in BPS-17 is being granted by CEO MEPCO, however approval of MEPCO BOD is required for grant of long term advance to officers in BPS-18 & above. 10 x Nos. officers in BPS-18 & above have applied for grant of long term advances in following categories: -

Sr. #	Category	No. of Officers	Amount Granted (In Million)
1	Purchase of Plot	3	2.400
2	Purchase of Car	5	3.334
3	Construction of House	2	2.875
	Total	10	8.609

Vide agenda Item No. 04 (iii) of the minutes of 123rd MEPCO B.O.D meeting held on 15.05.2017, Board accorded its approval to fix 20% of total allocated budget for grant of long term advance to the officers, 80% to the officials. Finance Director MEPCO has allocated an amount of Rs.70.00 (Million) for the Financial Year 2017-18. An amount of Rs.14.00 (Million) i.e. 20% of budget is being reserved for the MEPCO officers in BPS 17 & above and Rs.56 (Million) i.e. 80% of budget is being reserved for employees in BPS-16 & below. Long Term Advance is being granted to the MEPCO employees as per "Pakistan WAPDA Rules Regulating the Grant of Advances for the purchase of Motorcar / Motorcycle / Scooter / Cycle 1962" and "Pakistan WAPDA Rules Regulating the Grant of Advances for the Construction / Purchase of House / Plot 1967", as under:

- a. A committee will be constituted comprising of following officers / officials to scrutinize the applications:
 - a. Manager (Admn) Convener
 - b. Dy. Manager (Corporate Accounts) Member
 - c. Dy. Manager (D&I) Member
 - d. A representative of Labour Union Member
- b. Length of Service will be the basic criteria for earmarking of Funds to the employees, irrespective of their grades.
- c. Application for grant of Long Term Advance is submitted by the employee on prescribed format having name, designation and full address of two surety along with following certificates: -
 - i. No Enquiry is pending against the borrower / surety.
 - ii. Surety is a man of means and capable of meeting his obligations in case the borrower defaults.
 - iii. Permission of competent authority.
- d. Employees who attain the age of 55 year will not be granted any advance.
- e. Minimum regular service of 05-years is required for eligibility of Long Term Advance.
- f. The sanctioned loan will stand automatically be cancelled if any employee has concealed any fact and furnished any misleading information / documents.

The Committee was requested to recommend the case for Board's approval. The Board was apprised that HR Committee of the Board has recommended this case for Board's consideration and approval.

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The Board was requested to accord approval for grant of Long Term Advance to 10 Nos. Officer in BPS-18 as mentioned above in accordance with the rules / policy.

Decision

137-BOD-R12 RESOLVED that considering the request of HR & Admn: Director and recommendations of HR Committee of the Board, the approval for grant of Long Term Advance to 10 Nos. Officer in BPS-18 in accordance with the rules / policy in following categories is hereby accorded. -

Sr. #	Category	No. of Officers	Amount Granted (In Million)
1	Purchase of Plot	3	2.400
2	Purchase of Car	5	3.334
3	Construction of House	2	2.875
	Total	10	8.609

The approval is based on the following confirmations by the management of MEPCO.

- a) The working paper represents true facts of subject cited case.
 - b) Rules and procedure as laid down in such case has been duly compiled with and adopted by the MEPCO.
 - c) Financial evaluation of the case has been carried out correctly on the basis of true facts.
 - d) Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences
- iv. **Approval for grant of extension in relaxation of mandatory promotion training courses for the purpose of time scale upgradation to MEPCO officials who have already passed DPE**

The agenda was presented by HR & Admin Director. The Board was apprised that the case was presented to the HR Committee in its meeting held on 02.06.2018. The Committee was apprised that there are a number of employees of various categories in MEPCO BPS-15 & above who have passed DPE and are otherwise eligible for up gradation but cannot be upgraded as they have not undergone the mandatory promotion trainings. The arrangement and nomination of employees for Mandatory Promotion Trainings is the responsibility of the Company / Department. All the employees eligible for upgradation cannot be imparted Promotion Trainings immediately within short span due to lack of sufficient training facilities / infrastructures at WAPDA Engineering Academy, Faisalabad and WAPDA Administrative Staff College, Islamabad. This situation has created an environment of unrest amongst the employees as neither are they being upgraded nor they are being nominated for Mandatory Promotion Trainings. It is further added that MEPCO BOD in its 134th meeting held on 20.03.2018 accorded approval for relaxation of Mandatory Promotion Trainings upto 30.06.2018 for the purpose of Time Scale Upgradation of MEPCO officers (BPS-17, BPS-18 & BPS-19) whose training is conducted in Training Centers other than MEPCO i.e WAPDA Engineering Academy, Faisalabad and WAPDA Administrative Staff College, Islamabad vide office order No. 51-T/ 38468-74 dated 05.04.2018. The Committee was requested to recommend the case for Board's approval. The Board was apprised that HR Committee of the Board has recommended this case for Board's consideration and approval. The Board was requested to accord its approval for extending the facility for relaxation of Mandatory Promotion Trainings upto 30.06.2018, only for the purpose of Time scale Upgradation of MEPCO employees (BPS-15 & BPS-16) whose training is conducted in Training Centers other than MEPCO i.e WAPDA Engineering Academy, Faisalabad and WAPDA Administrative Staff College, Islamabad.

Decision

137-BOD-R13 RESOLVED that considering the recommendations of HR Committee of the Board, the approval to extend the facility of relaxation of Mandatory Promotion Trainings upto 30.06.2018 only for the purpose of Time Scale Up-gradation to the employees (BPS-15 & BPS-16) whose training is conducted in Training Centers other than

MEPCO i.e WAPDA Engineering Academy, Faisalabad and WAPDA Administrative Staff College, Islamabad is hereby accorded.

The approval is based on the following confirmations by the management of MEPCO.

- The working paper represents true facts of subjected case.
- Rules and procedure as laid down in PPRA Rules for such case have been duly complied with and adopted by the MEPCO.
- Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences.

v. Approval for ratification of promotion Board proceedings from BPS-17 to BPS-18 held on 25-05-2018.

The agenda was presented by HR & Admin Director. The Board was apprised that the case was presented to the HR Committee in its meeting held on 02.06.2018. The Committee was apprised that a meeting of Promotion Board of Assistant Manager (C.A) to Dy: Manager (C.A) and Audit Officer to Senior Audit Officer from BPS-17 to BPS-18 has been held on 25.05.2018. The composition of Promotion Board was as under:-

Chief Executive Officer	Convener
General Manager (Technical)	Member
Chief Engineer (Operation)	Member
Chief Engineer (O&M) Distn:	Member
Chief Engineer (P&E)	Member
Chief Engineer / C.S. Director	Member
Finance Director	Member
HR & Admn Director	Member / Secretary

Vacancy position under promotion quota of Dy: Manager (C.A) and Senior Audit Officer is as under:-

Category	Sanctioned	Working	Vacant
Dy: Managers (C.A)	3	2	1
Senior Audit Officer	2	1	1

The summary of recommendations of the Promotion Board is as under:-

Category	No. of officers considered	Recommendations of Promotion Board		
		FIT	Deferred / Not Considered	Superseded
AM (C.A)	02	01	01	-
Audit Officer	02	01	01	-
Total	04	02	02	-

The Committee was requested to recommend the case for Board's approval. The Board was apprised that HR Committee of the Board has recommended this case for Board's consideration and approval. The Board was requested to accord approval for ratification of proceedings / recommendations of Promotion Board of Assistant Manager (C.A) to Dy: Manager (C.A) and Audit Officer to Senior Audit Officer from BPS-17 to BPS-18 held on 25.05.2018.

Decision

137-BOD-R14 RESOLVED that considering the request of HR & Admn: Director and recommendations of HR Committee of the Board, the approval for ratification of proceedings / recommendations of Promotion Board of Assistant Manager (C.A) to Dy: Manager (C.A) and Audit Officer to Senior Audit Officer from BPS-17 to BPS-18 held on 25.05.2018 is hereby accorded. The names of officers declared fit & recommended for promotion by the promotion board is as under:-

Sr. No.	Name of Officer	Designation
1	Shahab Raza Naqvi	Add: DM(CA) Multan
2	Rana Mushtaq Hussain	Audit Officer

The approval is based on the following confirmations by the management of MEPCO.

- a. The working paper represents true facts of subjected case.
- b. Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences.

vi. Approval for creation of new divisions/sub-divisions/offices/posts.

The agenda was presented by HR & Admin Director. The Board was apprised that the case was presented to the HR Committee in its meeting held on 02.06.2018. The Committee was apprised that concerned SEs/Circle Heads have recommended the creation of following new Divisions/Sub-Divisions/Offices/posts after bifurcation of existing Divisions/Sub-Divisions /Offices to increase their efficiency:-


- (1) Creation of new SS&T Division DG.Khan
- (2) Creation of new SS&T Division R.Y.Khan
- (3) Creation of new (Op) Division & RO Kot Chutta
- (4) Creation of new (Op) Sub-Division Dajal (Rural)
- (5) Creation of new (Op) Sub-Division Mcleod Gunj
- (6) Creation of new (Op) Sub-Division Piran Ghaib
- (7) Creation of new (Op) Sub-Division Mubarakpur
- (8) Creation of new (Const) Sub-Division Burewala
- (9) Creation of additional 09 x Nos posts at 132 KV Ware House Multan

It is necessary to create the above mentioned Divisions/Sub-Divisions /Offices/posts to minimize the losses and to increase the recovery progress. Work load of existing Divisions/Sub-Divisions /Offices will be divided by reducing the number of connections and length of H.T Lines of above mentioned Divisions/Sub-Divisions/Offices. The creation of new Divisions/Sub-Divisions/Offices will surely increase the receipt of revenue of MEPCO and will also redress the public complaints. MEPCO Scrutiny Committee after thorough discussion / deliberation has recommended the creation of above mentioned new Divisions/Sub-Divisions /Offices/posts. Subsequently, the Review committee has also analyzed the cases keeping in view the critical requirement of posts as well as budgetary provision and has recommended to present the said cases before the HR Committee of BOD MEPCO. It is pertinent to mention that Ministry of Water & Power has also endorsed the directions of Finance Division vide its letter No. 1(17) /2015-C&C dated: 11-08-2016 and No. 7(1) Exp.IV/2016-540 dated:26-07-2017, that "Creation of new posts will be banned except those required for development projects and approved by the competent authority".

The Committee was requested to recommend the case for Board's approval. The Board was apprised that HR Committee of the Board has recommended this case for Board's consideration and approval. The Board was requested to accord approval for the above mentioned cases of new creations along with 414 Nos posts in the interest of work.

137-BOD-R15 RESOLVED that considering the request of HR & Admn: Director and recommendations of HR Committee of the Board, the approval for the proposed cases of new creations along with 414 Nos posts included in the 2018-19 manpower plan in the interest of work is hereby accorded.

The approval is based on the following confirmations by the management of MEPCO.

- a. The working paper represents true facts of subjected case.
- b. Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences. 

AGENDA ITEM NO.5**Any other points with the permission of the chair.****a. Approval for extension / retention of contract employees & daily wagers.**

The agenda was presented by HR & Admin Director. The Board was apprised that contract employees & daily wagers (75 & 89 days spell basis) are working in various offices under MEPCO. Field offices are requesting for their further extension / retention in contract & daily wages period due to huge volume of work. Presently, contract employees & daily wagers are working in MEPCO as per following details:-

Sr. No.	Description	Name of Office	Working Strength	Total	Extension Required
01.	Contract Employees		1719	1719	30.06.2019
02.	Daily Wagers required to be converted on contract after completing of 03 x years	PD (Const:)	260	289	-do-
		PD (GSC)	17		
		TRW Multan	12		
03.	Daily Wager having less than 03 x years	PD (Const:)	961 (New)	961	30.06.2019 or completion of development work whichever is earlier (75 x days spell basis). Their wages will be charged against development work.
			91 (Old)	91	30.06.2019 or completion of development work whichever is earlier (89 x days spell basis). Their wages will be charged against development work.
		PD (GSC)	04	04	-do-
		TRW	89	89	30.06.2019 (89 x days spell basis)
		(OP) Circles	433	433	Upto completion of their overall 2 years engagement period on 75 x days spell basis as mentioned in Manager (Admn) letter No.27176-83 dated 13.06.2017
		ERP	23	23	30.06.2019
04.	Basis Administrator ERP		01	01	30.06.2019
05.	Outsourced Labour	Unskilled	295	305	30.06.2019
		Skilled	10		
06.	Outsourced Security Guards	(OP) Circle B/Pur & Grids	111	678	30.06.2019
		(OP) Circle M/Garh & Grids	82		
		(OP) Circle Khanewal & Grids	42		
		(OP) Circle D.G. Khan & Grids	65		
		(OP) Circle Vehari & Grids	39		
		(OP) Circle B/Nagar & Grids	72		
		(OP) Circle Sahiwal & Grids	62		
		(OP) Circle R.Y. Khan & Grids	67		
		(OP) Circle Multan & Grids	138		

The Board was requested to approve the following:-

- i. To grant approval for above mentioned extension / retention in the engagement period of contract employees, daily wagers and outsourced labour for the period mentioned above.
- ii. To grant approval for conversion of above mentioned 289 x daily wagers on contract basis who have completed 03 x years continuous service subject to fulfillment of all other prerequisites.

Decision

137-BOD-R16 RESOLVED that considering the request of HR & Admn Director and recommendations of HR Committee of the Board, the approval for the proposed extension / retention in the engagement period of contract employees, daily wagers and outsourced labour and conversion of 289 daily wagers into contract employment who have completed 03 x year's continuous services is hereby accorded.

The approval is based on the following confirmations by the management of MEPCO.

- a. The working paper represents true facts of subjected case.
- b. Rules and procedure as laid down in PPRA Rules for such case have been duly complied with and adopted by the MEPCO.
- c. Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences

The Meeting ended with thanks to and from the Chair.

Approved

Chairman

Board of Directors

Company Secretary MEPCO